



# APPLICATION FOR BOOSTER CLUB, PTA, OR PTO MANAGED FEE-BASED CAMPS, CLASSES, CLINICS, AND LEAGUES

Fee based activities (camps, classes, clinics, and leagues) with Fairfax County Public Schools (FCPS) paid employees complete pages 1-3; all others complete page 1 only. A financial statement (ADM-24A) and Excel spreadsheet are to be furnished to the Community Use Section (CUS), within four weeks of the close of each activity with FCPS paid employees.

Application must be submitted to the Community Use Section at least 15 business days before activity begins. A copy of the promotional flier must be submitted with all applications.

This activity has been approved by the Booster Club, PTA, or PTO and will be under the Booster Club, PTA, or PTO direction. The required information relating to this activity is presented below.

- Name of Booster Club, PTA, or PTO Robinson Secondary School PTSA
- Name of Activity RAMPing Up! Transition Program
- Activity Date(s) 8/3-8/7;8/10-8/14 Number of Days \_\_\_\_\_  S  M  T  W  Thu.  F  Sat.  
Please Check All Activity Days
- Daily Activity Times 8:00am-12:30pm Number of Hours per Day 4.5
- School to Be Used Robinson Location: (e.g., gym, cafeteria, classroom, fields) Classrooms, Davala, Cafe
- Estimated Number of Students 200 Students Age or Grade Rising 7th grade
- Standard Fee to Be Charged to Each Participant \_\_\_\_\_ (per hour) \$125.00 (per session) Charges for Supplies \$0.00 (per student)
- What Type of Instructor(s) Are You Using? (please check all that apply)  
 FCPS Employee (receiving pay for this activity)  FCPS Employee (volunteering for this activity)  
 Independent Contractor  Volunteer  Parent Volunteer  Instructor Who Needs to Become an Employee
- Who is Responsible for Handling Registration and Payment?  Booster, PTA, or PTO  Independent Contractor
- If Using an Independent Contractor (IC), Please Provide the Name of the Company. \_\_\_\_\_
- If Using an IC, IC Appears on the Approved Vendor List at <http://www.fcps.edu/fts/comuse/boosters.shtml>?  
 Yes  No  
 If No, IC Must Contact CUS BEFORE Activity Will Be Approved.
- If Not Using an IC, Please Provide the Boosters, PTA, or PTO Insurance Company Name and Coverage Limits.

<u>RV Nuccio &amp; Associates</u>	<u>\$1,000,000</u>
Insurance Company Name	Coverage Limits

We have reviewed the current versions of Regulation 8424 and Notice 8424, agree to the requirement therein, and request your approval for this activity. Promotional material related to activity is attached.

Dee Haas Signature [Signature]  
 Booster Club, PTA, or PTO Representative (please print)

Phone Number \_\_\_\_\_ Date \_\_\_\_\_

Mary Aunon Signature [Signature]  
 Camp, Clinic, Class Director, or Independent Contractor (please print)

(703) 426-2339 Phone Number mfaunon@fcps.edu Email 1/12/15 Date

APPROVED  DISAPPROVED

Principal or Designee \_\_\_\_\_ Date 1/13/2015

Comments:

APPROVED  DISAPPROVED

Community Use Section \_\_\_\_\_ Date 1/15/15

Comments:

Approving early before summer grid publication - OK'd calendar-wise by Bill E. Thibbs

**CAMP, CLASS, CLINIC, OR LEAGUE PROPOSED BUDGET\***

Transition Program Robinson Secondary 8/3-8/14  
 (Activity) (Location) (Inclusive Dates for Session)

Robinson Secondary School PTSA  
 Booster Club, PTA, or PTO

Session \_\_\_\_\_ of \_\_\_\_\_ Session(s)

**ESTIMATED INCOME**

Number of Campers		Fees Per Session	=	Total
<u>100</u>	x	<u>125.00</u>	=	\$ <u>12,500.00</u>
<u>100</u>	x	<u>125.00</u>	=	<u>12,500.00</u>
_____	x	_____	=	<u>0.00</u>
Total Estimated Income				\$ <u>25,000.00</u>

**PROJECTED EXPENSES**

Personnel		Amount	Amount
Name	Title	Amount	Amount
	Teacher	\$ 2,005.30	Equipment (attach list) \$
	Teacher	2,005.30	Supplies \$ 1,000.00
	Teacher	2,005.30	Turf Replacement Fund \$
	Teacher	2,005.30	Printing \$
	Counselor	2,005.30	Awards \$
	Counselor	2,005.30	Postage \$
	IA	640.80	Custodian \$
			Insurance \$
			Other Lunch \$ 3,500.00
			(please specify)
Counselors (from page 3)		\$ <u>0.00</u>	
Lecturer(s) (from page 3)		\$ <u>0.00</u>	
Total Personnel Expenses		\$ <u>12,672.60</u>	Total Other Expenses \$ <u>4,500.00</u>
Total Expenses			\$ <u>17,172.60</u>
Projected Net Income			\$ <u>7,827.40</u>
Disposition of Net Income: _____			

**COPY OF FINANCIAL STATEMENT (ADM-24A) AND EXCEL SPREADSHEET ARE TO BE FURNISHED TO THE COMMUNITY USE SECTION WITHIN FOUR WEEKS OF THE CLOSE OF EACH SESSION WITH FCPS-PAID EMPLOYEES.**

# RAMPing UP!

A transition program for rising 7<sup>th</sup> grade students



Sponsored by the Robinson Secondary School PTSA

## Be RAM Ready!

- Who?** Robinson 7<sup>th</sup> graders  
**Where?** Robinson Secondary  
**Why?** Prepare for Middle School  
**When?** Choose one  
 Session A: Aug. 3-7  
 Session B: Aug. 10-14  
**Hours?** 8:00 am – 12:30pm  
**Cost?** \$125.00

Check made payable to:  
 Robinson Secondary School PTSA

To enroll online, click link below.

## Registration Form

Mail check or drop off payment in the main office within one week.

Receipt of payment will generate a confirmation email from the PTSA.

No refunds after 6/15/15.

Hard copy registration forms are available in the main office.

\*Transportation to be provided by parent/guardian

**Mailing Address:**  
 Robinson Secondary School  
 Attn: MS RAMPing Up! Program  
 5035 Sideburn Rd.  
 Fairfax, VA 22032

Questions:  
 For Program Registration contact:  
 Dee Haas, President,  
 Robinson Secondary School PTSA  
[rampingup@robinsonptsa.org](mailto:rampingup@robinsonptsa.org)

## Program Features

### Middle School Curriculum

Overview  
 Expectations  
 Goal Setting  
 Learning Style

### Middle School Student

Self Advocacy Skills  
 Collaboration  
 Team Building  
 Fostering Friendships

### Middle School Strategies

Building Layout  
 Locker Use & Organization  
 Agenda / Planner  
 RAISE Time

### Technology

Digital Resources  
 24/7  
 Google Apps 4 Education

## Overall Goal

To acclimate your student to Robinson Middle School while creating friendships that will last into the fall and beyond.

## Bonus

Lunch provided each day  
 Each participant receives a Robinson RAM t-shirt

## Guest Speakers

Principal Eline, Robinson staff, current Robinson Middle School Students

Space limited to 100 students each week

For Program Curriculum contact:  
 Mary Aunon, Program Director  
[mfaunon@fcps.edu](mailto:mfaunon@fcps.edu), 703-426-2339