



Welcome Grimes, Alexandra N.

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Tuesday February 3, 2015

Local Travel

Nonlocal Travel

Approval

Administration

My Profile



Printer Friendly PDF

## Nonlocal Travel Reimbursement Request - View

## Traveler Information

## Traveler's Name

PARRIS, DANIEL H.

Reimbursement Document: [REDACTED]

SAP Document: [REDACTED]

Reimbursement Status: C - Complete

Approval Document: [REDACTED]

SAP Document: [REDACTED]

Office/School: SO - SUPERINTENDENTS OFFICE

Departure Date: October 2, 2013

Return Date: October 4, 2013

Destination: Chicago, IL

Index: 610100 Subobject: 5022

Purpose of Travel: Professional Development

Travel Method: Air

Travel Sponsor: EdLeader21

Total Estimated Expenses: \$ 1898.64

Travel Amount Limit: \$ 0.00

Amount of Advance Received: \$ 0.00

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Grant Amount: \$ 0.00

Description of Expense	Wednesday	Thursday	Friday	Total Costs	Paid By FCPS	Paid by Traveler
	10/02/13	10/03/13	10/04/13			
Air/Train/Bus Fare				\$687.80	✓ \$687.80	\$0.00
Registration Fee				\$500.00	✓ \$500.00	\$0.00
Lodging (tax included)				\$576.24	✓ \$576.24	\$0.00
Car Rental				\$0.00	\$0.00	\$0.00
Breakfast (M&IE Per Diem)				\$0.00	\$0.00	\$0.00
Lunch (M&IE Per Diem)				\$0.00	\$0.00	\$0.00
Dinner (M&IE Per Diem)				\$0.00	\$0.00	\$0.00
Incidentals (M&IE Per Diem)	\$3.75	\$5.00	\$3.75	\$12.50	\$0.00	\$12.50
POV Mileage Amount				\$0.00	\$0.00	\$0.00
Parking				\$0.00	\$0.00	\$0.00
Transportation	\$54.35	✓	\$51.00	✓ \$105.35	\$105.35	\$0.00
Other Expenses	\$47.47	✓	\$25.00	✓ \$72.47	✓ \$72.47	\$0.00
<b>Total</b>				<b>\$1954.36</b>	<b>\$1941.86</b>	<b>\$12.50</b>
<b>Travel Amount Limit</b>						<b>\$0.00</b>
<b>Amount of Advance Received</b>						<b>\$0.00</b>
<b>Balance Due Traveler</b>						<b>\$12.50</b>
<b>Balance Due FCPS</b>						<b>\$0.00</b>

Entered By: Cornell, Lora L.

Phone: 571-423-1020

## Travel Notes

## Action by Approving Authority

Level	Level Title	Approval Type	Approved By	Approved Date	Approval Status	Notes
0100	Funds Verification	Nonlocal Travel	slkirkbride	12/27/2013	Approved	None
1000	FAMIS Review	Nonlocal Travel	angrimes	12/31/2013	Approved	None

[Back to List](#)

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General Travel Questions Contact Accounts Payable at 571-423-3739 or [TravelInfo](#). Technical Support Contact Financial Services FASTeam at 571-423-3636 or [Financial Services FASTeam](#).

Cornell, Lora L.

From: Parris, Daniel  
Sent: Wednesday, September 25, 2013 7:02 AM  
To: Cornell, Lora L.  
Subject: FW: eTicket Itinerary and Receipt for Confirmation [REDACTED]

Please print for travel.

Thanks!

DP

*Dan Parris*

Assistant Superintendent, Special Projects  
Gatehouse Administrative Center  
Fairfax County Public Schools, VA  
571.423.1033 - office  
571.423.1007 - fax

From: United Airlines, Inc. [mailto:unitedairlines@united.com]  
Sent: Tuesday, September 24, 2013 9:20 PM  
To: Parris, Daniel  
Subject: eTicket Itinerary and Receipt for Confirmation [REDACTED]

Confirmation:

Check-In >

Issue Date: September 25, 2013

Traveler	eTicket Number	Frequent Flyer	Seats
PARRIS/DANIELHMR	[REDACTED]		34D/36E

FLIGHT INFORMATION

Day, Date	Flight	Class	Departure City and Time	Arrival City and Time	Aircraft	Meal
Wed, 02OCT13	UA865	E	WASHINGTON, DC (IAD - DULLES) 9:14 AM	CHICAGO, IL (ORD - O'HARE) 10:12 AM	A-319	
Fri, 04OCT13	UAL175	E	CHICAGO, IL (ORD - O'HARE) 8:50 AM	WASHINGTON, DC (IAD - DULLES) 11:35 AM	737-800	

FARE INFORMATION

Fare Breakdown

Airfare:

U.S. Federal Transportation Tax:

U.S. Flight Segment Tax:

September 11th Security Fee:

U.S. Passenger Facility Charge:

619.54USD

46.46

7.80

5.00

9.00

Form of Payment:

[REDACTED]

DP CC

Per Person Total:

687.80USD

eTicket Total:

687.80USD

The airfare you paid on this itinerary totals: 619.54 USD

The taxes, fees, and surcharges paid total: 68.26 USD

Fare Rules: Additional charges may apply for changes in addition to any fare rules listed.

/-REFUNDABLE-/

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### Additional Baggage Information

#### Carry-on baggage information

United accepts one carry-on item of no more than 45 linear inches or 114 linear centimeters in the aircraft cabin, along with one personal item (such as a shoulder or laptop bag).

Due to FAA regulations, operating carriers may have different carry-on requirements. Please check with the operating carrier for

more information or go to [united.com](http://united.com).

#### General Baggage Information

First and second bag service charges do not apply to active-duty members of the U.S. military and their accompanying dependents. For additional information regarding baggage charges

allowances, weight/size restrictions, exceptions or embargoes, or charges for overweight, oversized, excess, odd-sized baggage, special items

or sporting equipment, visit [united.com/baggage](http://united.com/baggage).

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### eTicket Reminders

**Check-in Requirement** - Bags must be checked and boarding passes obtained at least 30 minutes prior to scheduled departure. Baggage will not be accepted and advance seat assignments may be cancelled if this condition is not met.

**EXCEPTION:** when departing from Anchorage, Atlanta, Chicago, Cincinnati, Cleveland, Denver, Honolulu, Houston, Indianapolis, Jacksonville, Kahului, Kona, Las Vegas, Los Angeles, Maui, Miami, Newark, Orange County (SNA), Orlando, Philadelphia, Phoenix, Reno, San Francisco, San Juan, PR, St. Louis, Seattle, Tampa or Washington, DC (both IAD and DCA), the check in requirement time for Passengers and Bags is 45 minutes.

**Boarding Requirement** - Passengers must be prepared to board at the departure gate with their boarding pass at least 15 minutes prior to scheduled departure.

[Home](#) [Register](#) [Agenda](#) [School Tours](#) [Hotel](#) [Contact Info](#)

Confirmation #: [REDACTED]

Status: Registered

Registered Date: 8/20/2013 3:26:26 PM ET

## EdLeader21 3rd Annual Event

First Name \*

Daniel

Title \*

Assistant Superintendent

Email \*

dhparris@fcps.edu

Address \*

8115 Gatehouse Road

State/Province \*

VA

Country \*

United States

Phone \*

571-423-1020

Emergency Contact

Dietary Restrictions

none

Registration Fee \*

Registration - Regular Fee: July 16 - September 6 (\$500)

Last Name \*

Parris

Organization \*

Fairfax County Public Schools

City \*

Falls Church

Zip/Postal Code \*

22042

Mobile Phone

Emergency Phone

The EdLeader21 Orientation pre-session will take place on Wednesday, Oct 2 at 1pm CT. This optional pre-session is designed to give members an overview of EdLeader21. We will identify and answer your questions, better acquaint you with the features and benefits of EdLeader21, and provide an overview of the annual event. Will you attend? \*

Yes

Wait List - School Tours will be available on Friday, October 4. Specific Schools to be announced. Please indicate the school level you would like to attend. (no cost). EdLeader will contact you with further information

Any

Cancellation Policy A full refund is available if cancelled before August 30th. After August 30th, the registration is

transferrable to anyone else in the organization at no cost. To cancel or request a name substitution, please email  
jgauvin@eventplanningconcepts.com

### Payment Information

Payment Number: 1 Approval Code: 111111

Credit Card Fees : \$ 500.00 Collected : \$500.00

Reference #

Daniel Parris - dhparris@fcps.edu

Balance: \$ 0.00



**HYATT  
REGENCY**

Hyatt Regency Chicago  
151 East Wacker Drive  
Chicago, IL 60601  
Tel: 312.565.1234  
Fax: 312.239.4414  
[www.chicagoregency.hyatt.com](http://www.chicagoregency.hyatt.com)

INVOICE

Payee Dan Parris  
8115 Gatehouse Rd  
Falls Church VA 22042

Room No. 0952  
Arrival 10-02-13  
Departure 10-04-13  
Page No. 1 of 1  
Folio Window 1  
Folio No. 1141366

Confirmation No. [REDACTED]  
Group Name Edleader21 Best Practices Event  
Booking No. [REDACTED]

Date	Description	Charges	Credits
10-02-13	Guest Room Internet	12:59 Room# 0952 : CHECK# 1 [1]	9.95
10-02-13	Group Room		239.00
10-02-13	Occupancy Tax		39.17
10-03-13	Guest Room Internet	13:40 Room# 0952 : CHECK# 1 [1]	9.95
10-03-13	Group Room		239.00
10-03-13	Occupancy Tax		39.17
10-04-13	[REDACTED]		576.24

**Total** 576.24 **576.24**

Guest Signature

**Balance** 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Thank you for choosing the Hyatt Regency Chicago.  
Our goal is to provide every guest with an exceptional stay and we are interested in your feedback regarding your visit.

Comments are welcome to Hyatt at [qualitychirc@hyatt.com](mailto:qualitychirc@hyatt.com) or 888-565-5586.

For inquiries concerning your bill please call 855-869-0846 or email  
[NA.CustomerService@Hyatt.com](mailto:NA.CustomerService@Hyatt.com)

Please remit payment to:  
Hyatt Regency Chicago  
Lockbox 301588  
Dallas, TX 75303-1588  
FEIN # 94-1649123

**Hyatt Gold Passport Summary**

Membership: [REDACTED]  
Bonus Codes: [REDACTED]  
Qualifying Nights: 2  
Eligible Spend: 497.90  
Redemption Eligible: 98.24

Summary Invoice, please see front desk for eligibility details.

Washington Dulles Int'l Airport

44910 Saarinen Circle  
Dulles, VA 20166  
Customer Service Number:  
(703) 572-4580

Shift/Seq, #: [REDACTED]  
Entry lane 22: 10/02/13 07:23 am  
Payment lane 61: 10/04/13 12:32 pm

PURCHASE

Amount: \$51.00 ✓

Card: [REDACTED] \$51.00 Approved

Expiration: [REDACTED]  
Authorization: [REDACTED]  
LPA: [REDACTED]  
Sequence: [REDACTED]

Exit Before 10/05/13 07:53 am  
Or Additional Charges May Apply

You And Have A Nice Day

TRAVEL TRADERS # 534  
182835 R B&L SS PRMSTND 2.99 T  
114856 R MEN'S TRAVEL K 14.99 T  
420988 CTRDNT WHIT PEPPE 2.59 T

SUBTOTAL 20.57  
TAX 1.90  
TOTAL 22.47  
[REDACTED] (22.47) ✓

Csl. 5: Theresa 822 # 57  
Register: REG2 Oct 2 2013 2:24 PM  
Thank You  
Returns require original receipt.  
Returns need to be made within 30 days

YELLOW CAB  
AFFILIATION  
CALL: 312 TAXICAB

TERM : 2948  
DRIVER: 10089679  
10/02/13  
11:01:15

EXP  
REF#  
AUTH#

FARE :\$ 44.35  
TIP :\$ 10.00  
TOTAL :\$ 54.35 ✓

X  
TRANS. APPROVED

IMPORTANT:  
RETAIN A COPY  
FOR YOUR RECORDS

**UNITED** **Baggage Receipt**  
Issue Date: 02 OCT 2013 IAD ATGA STAR ALLIANCE MEMBER 

Baggage Document	Description	Qty	Fees
[REDACTED]	First Bag Fee	1	\$25.00

Ticket Number  
[REDACTED]**BAGGAGE FEES** Total Fees **USD \$25.00** ✓

## Excess Baggage Terms and Conditions:

- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.
- For refunds or adjustments, see a United representative.

AGENT REFERENCE: 66 ESC BAG

**UNITED** PARRIS/DANIE  
REC LOC-FHBKVF PRNR-BSCSF6  
UA 855 ORD CHICAGOUA 

001400123 1010101 4.0

**UNITED** **Baggage Receipt**  
Issue Date: 04 OCT 2013 ORD ATGA STAR ALLIANCE MEMBER 

Baggage Document	Description	Qty	Fees
[REDACTED]	First Bag Fee	1	\$25.00

Ticket Number  
[REDACTED]**BAGGAGE FEES** Total Fees **USD \$25.00** ✓

## Excess Baggage Terms and Conditions:

- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.
- For refunds or adjustments, see a United representative.

AGENT REFERENCE: 66 ESC BAG

Method of Payment  
[REDACTED]Cardholder Name  
DANIEL PARRIS

Confirmation: [REDACTED]

Carrier Routing  
UA ORD - IADSTAPLE  
HERE

INSERT

Do not expose to excessive heat or direct sunlight.

PRINTED IN U.S.A. BY UNTL, DALLAS, TX REV. 3/12 CSN/16 RUN 7-13

STAPLE  
HERE

INSERT

Do not expose to excessive heat or direct sunlight.

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