



Welcome Wilhelm, Jerome P.

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Thursday February 12, 2015

Local Travel

Nonlocal Travel

Reports

Approval

Administration



Printer Friendly PDF

Nonlocal Travel Reimbursement Request - View

Traveler Information

Name and Home Address

TYLER, DEBORAH L.

Employee Vendor Number

Office Telephone Number 571-432-1140

Reimbursement Document:

SAP Document

Reimbursement Status: C - Complete

Approval Document:

SAP Document:

Office/School: CLUSTER IV OFFICE

Departure Date: February 1, 2014

Return Date: February 3, 2014

Destination: San Diego, CA

Index: 004500 Subobject: 5022

Purpose of Travel: Professional Development

Travel Method: Air

Travel Sponsor: 2014 National Title I Conference

Total Estimated Expenses: \$ 1962.80
 Travel Amount Limit: \$ 0.00
 Amount of Advance Received: \$ 0.00
 Grant Amount: \$ 0.00

Description of Expense	Saturday 02/01/14	Sunday 02/02/14	Monday 02/03/14	Total Costs	Paid By FCPS	Paid by Traveler
Air/Train/Bus Fare				\$964.00	\$964.00	\$0.00
Registration Fee				\$549.00	\$549.00	\$0.00
Lodging (tax included)				\$507.12	\$507.12	\$0.00
Car Rental				\$0.00	\$0.00	\$0.00
Breakfast (M&IE Per Diem)	\$9.00	\$12.00	\$9.00	\$30.00	\$0.00	\$30.00
Lunch (M&IE Per Diem)	\$13.50	\$18.00	\$13.50	\$45.00	\$0.00	\$45.00
Dinner (M&IE Per Diem)	\$27.00	\$36.00	\$27.00	\$90.00	\$0.00	\$90.00
Incidentals (M&IE Per Diem)	\$3.75	\$5.00	\$3.75	\$12.50	\$0.00	\$12.50
POV Mileage Amount				\$0.00	\$0.00	\$0.00
Parking				\$0.00	\$0.00	\$0.00
Transportation	\$50.00		\$50.00	\$100.00	\$0.00	\$100.00
Other Expenses				\$0.00	\$0.00	\$0.00
Total				\$2297.62	\$2020.12	\$277.50
Travel Amount Limit						\$0.00
Amount of Advance Received						\$0.00
Balance Due Traveler						\$277.50
Balance Due FCPS						\$0.00

Entered By: Crandall, Dianne E.

Phone: 571-423-1130

Travel Notes

Ms. Tyler went to San Diego when Lorton Station ES was honored as an outstanding Title I school.

Action by Approving Authority

Level	Level Title	Approval Type	Approved By	Approved Date	Approval Status	Notes
0100	Funds Verification	Nonlocal Travel	MLRichlak	02/17/2014	Approved	None
0700	Dept Approval - Delegate	Nonlocal Travel	cwonohue	02/19/2014	Approved	None
1000	FAMIS Review	Nonlocal Travel	angrimes	02/19/2014	Approved	None



Mount Vernon Travel, Inc.

8601 Richmond Highway • Alexandria, VA 22309 • (703) 799-9400

FAX (703) 799-9402 • 800-221-9402

EMAIL: mvtravel@aol.com

January 24, 2014

Invoice # 020114FCPS

Ms Diane Crandall
FCPS Administration Building
Accounts Payable/Financial Services
8115 Gatehouse Road Suite 5800
Falls Church, VA 22042-1203

AIRFARE INVOICE

Airfare Tickets: Washington Dulles to San Diego California
Reference Number: [REDACTED]

DEPARTURE DATE

Saturday February 1, 2014

Departing: US Air Flight # 665 Seat # 25F
From Reagan @ 8:50 AM to San Diego arriving 11:49 AM

RETURN DATE

Monday February 3, 2014

Departing: US Air Flight # 665 Seat # 6E
From San Diego @ 12:45 PM to Reagan arriving 8:31 PM

Ms. Deborah Lynne Tyler
Ticket # US0372343773881
\$485.01 Per Ticket ✓
\$20.00 Service Fee ✓
\$458.99 Change Fee ✓


TOTAL AMOUNT PAID

\$964.00

Ticket is Non-Refundable
Ticket and Service Fee included
Baggage Fee – Carry on Free
1st Check Bag - \$25.00 each way
2nd Check Bag - \$35.00 each way

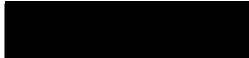

RETURN**SAN DCA**San Diego, CA to Washington(Washington National
Airport), DC
Monday, February 3, 2014

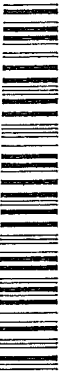
FLIGHT # 665 Operated By US Airways

DEPART 12:45 PM SAN
ARRIVE 08:31 PM DCA
TRAVEL TIME 4h 46mAIRCRAFT Airbus A320 
CABIN Coach
SEATS 6E
MEAL MarketPlace™

Cost summary

Total travel cost (1 passengers)

New ticket(Non-Refundable)		Total
Adult		
Base fare		\$648.38
Taxes and fees		\$70.62
Subtotal		\$719.00
Total Fare		\$719.00
Credit for old tickets (Non-Refundable)	Ticket #	
Deborahlynn Tyler		(\$485.01) ✓
Total Credit		(\$485.01)
Subtotal		\$233.99 ✓
Change fee (\$200 x 1)		\$200.00 L
Reservation fee (\$25 x 1)		\$25.00 ✓
→ \$458.99		
Charged to 	You paid USD \$458.99	



PAGE 1 OF 2

CLUSTER 4 - SD
D-CLUSTER 4
8115 GATE HOUSE RD
5TH FLOOR
FALLS CHURCH VA 22042-1203

ACCOUNT NUMBER

STATEMENT DATE: 01/27/14

CARDHOLDER ACTIVITY

Travel Activity

All Title I travel

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-15	01-13	[REDACTED]	USAIRWAY [REDACTED] ALEXANDRIA VA TYLER/DEBORAH LYNNE DEPARTURE: 02-01-14 P.O.S.: SALES TAX: \$0.00 DCA US W SAN US G DCA	\$ 485.01 ✓

Total Travel Activity

Crandall, Dianne E.

From: National Title I Conference <conferences@titlei.org>
Sent: Friday, January 24, 2014 11:04 AM
To: Crandall, Dianne E.
Subject: Substitution Complete: Welcome to the National Title I Conference



2014 National Title I Conference

Dear Debrah,

We recently received a request to transfer registration and all other associated items for the 2013 National Title I Conference from Debrah Tyler to you. This transfer has been successfully completed. Please review the invoice below for accuracy.

All of your new conference items, such as invoices, payments, hotel reservations, and more, can be accessed online through your [Dashboard](#) on the [National Title I Association website](#). You may also add other items to your account from this same location.

Please carefully review the [cancellation and refund policy](#) listed on the conference website. Because no exceptions are granted to this policy, we highly recommend that you investigate travel insurance to protect your investment. While the National Title I Association does not endorse any particular insurance company, we are aware that [Travel Guard](#) is a company that offers travel insurance for professional development meetings, covering registration fees, as well as airfare and hotel costs.

Our Registration Team is available to answer your conference questions Monday through Friday. We're glad you'll be joining us in San Diego.

Registration Team
National Title I Conference
managed by A+ Events
800-256-6452



Invoice

Pay To: A+ Events (Tax ID: [REDACTED])

Bill To Debrah Tyler
Fairfax County Public Schools
8115 Gatehouse Road
Suite 5800
Falls Church, VA 22042-1203

Date 01/13/14
Invoice # [REDACTED]

Items Purchased

Description	Amount
Full Conference Registration (Transferred from Debrah Tyler)	\$ 549.00
	Total \$ 549.00

Payments Applied

Date	Method	Transaction	Amount Applied
01/13/14	Credit Card	Charge (\$549.00)	\$ 549.00
			Total \$ 549.00

Invoice Code XXXXXXXXXX

Balance Due \$ 0.00

If Paying by Check, please download these important instructions

Registration Team * 2014 National Title I Conference (managed by A+ Events) * 532 N. Franklin St. Fort Bragg CA 95437 *
800-256-6452



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435 6th Avenue
San Diego, CA 92101
619.819.9500 :T
619.819.9539 :F
877.230.0300 :R
www.hotelsolamar.com

Tyler, Deborah

Room Number: 725

Daily Rate: 225.25

Room Type: [REDACTED]

Falls Church, VA 22042-1203 US

No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
02/01/14	02/03/14	[REDACTED]	CLASSY	IPKG	[REDACTED]

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
01/28/14	725	[REDACTED]	[REDACTED]	(\$507.12) ✓
02/01/14	725	ROOM CHARGE	#725 Tyler, Deborah	\$225.25
02/01/14	725	ROOM TAX	ROOM TAX	\$23.65
02/01/14	725	TOURISM ASSESSMENT	TOURISM ASSESSMENT	\$0.15
02/01/14	725	TAX - ROOM - LOCAL	TAX - ROOM - LOCAL	\$4.51
02/02/14	725	ROOM CHARGE	#725 Tyler, Deborah	\$225.25
02/02/14	725	ROOM TAX	ROOM TAX	\$23.65
02/02/14	725	TOURISM ASSESSMENT	TOURISM ASSESSMENT	\$0.15
02/02/14	725	TAX - ROOM - LOCAL	TAX - ROOM - LOCAL	\$4.51

CREDIT DUE: (\$0.00)



JPMORGAN CHASE BANK NA
PO BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

Received

MAR - 6 2014

Cluster IV



CLUSTER 4 - SD
D-CLUSTER 4
8115 GATE HOUSE RD
5TH FLOOR
FALLS CHURCH VA 22042-1203

**T0001641

MEMO STATEMENT
THIS IS NOT A BILL

ACCOUNT NUMBER

STATEMENT DATE

02-27-14

NET CHARGES

Verified by Marleen Richlak

Approved by Deborah H. [Signature]
CAS - Cluster 4

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: CLUSTER 4 - SD

CYCLE LIMIT: \$20,000

ACCOUNTING CODE:

CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
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Total Purchasing Activity

FOR CUSTOMER SERVICE CALL:

FOR LOST/STOLEN CARDS CALL:

FOR TTY/TDD SERVICE CALL:

ACCOUNT NUMBER

STATEMENT DATE:

02/27/14

ACCOUNT SUMMARY

PURCHASES &
OTHER CHARGES

CASH ADVANCES

CREDITS

CASH ADVANCE FEE

NET CHARGES

DISPUTE AMOUNT

SEND BILLING INQUIRIES TO:
JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

CLUSTER 4 - SD
D-CLUSTER 4
8115 GATE HOUSE RD
5TH FLOOR
FALLS CHURCH VA 22042-1203

ACCOUNT NUMBER

STATEMENT DATE: 02/27/14

CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-30	01-29	[REDACTED]	HOTEL SOLAMAR (2) SAN DIEGO CA ARRIVAL: 01-28-14	507.12
01-30	01-29	[REDACTED]	HOTEL SOLAMAR (2) SAN DIEGO CA ARRIVAL: 01-28-14	625.88
Total Travel Activity				1,133.00

Welcome, Guest -[Login](#)

SuperShuttle Booking Engine

[Submit Query](#) [Submit Q](#)

Reservation Summary



↑ 1 Adult ↑ 0 Children

Rates

To the Airport

Shared Ride Van Service

First Passenger :	\$30.00
Each Additional Passenger :	\$10.00
Fuel Surcharge :	\$0.00
Max Passengers :	10

*Exclusive Non-Stop Van Service*

First Passenger :	\$125.00
Each Additional Passenger :	\$0.00
Fuel Surcharge :	\$0.00
Max Passengers :	10

*ExecuCar Sedan Service*

First Passenger :	\$79.00
Each Additional Passenger :	\$0.00
Fuel Surcharge :	\$0.00
Max Passengers :	4

*SUV Airport Transfer*

First Passenger :	\$99.00
Each Additional Passenger :	\$0.00
Fuel Surcharge :	\$0.00
Max Passengers :	6

*ExecuCar Hybrid Prius -*

First Passenger :	\$71.10
Each Additional Passenger :	\$0.00
Fuel Surcharge :	\$0.00
Max Passengers :	4

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To verify correct rate, please match location with zip code

Search by Zip Code

Please select a Zip Code ▾

Search Rate

Zip	Location	Regular	Cash	Tip	Total	Distance	Duration
92101	Ball Park (Petco)	\$21.00	\$16.00	\$3.00	\$19.00	002.8 MILES	10 MINUTES
92101	Centre City	\$21.00	\$16.00	\$3.00	\$19.00	003.1 MILES	10 MINUTES
92101	Cruiseship Terminal	\$26.00	\$21.00	\$4.00	\$25.00	002.8 MILES	15 MINUTES
92101	Downtown (West of 20th St)	\$21.00	\$16.00	\$3.00	\$19.00	003.0 MILES	10 MINUTES
92101	Embarcadero (North) Broadway	\$17.00	\$12.00	\$3.00	\$19.00	002.6 MILES	10 MINUTES
92101	Embarcadero (South) Broadway	\$21.00	\$16.00	\$3.00	\$19.00	003.2 MILES	10 MINUTES
92101	Gaslamp	\$21.00	\$16.00	\$3.00	\$19.00	003.0 MILES	15 MINUTES
92101	Petco (Ball Park)	\$21.00	\$16.00	\$3.00	\$19.00	002.8 MILES	10 MINUTES
92101	Port of San Diego	\$26.00	\$21.00	\$4.00	\$25.00	002.8 MILES	15 MINUTES
92101	San Diego (Downtown) West of 20th St	\$21.00	\$16.00	\$3.00	\$19.00	003.1 MILES	10 MINUTES
92101	San Diego Port	\$26.00	\$21.00	\$4.00	\$25.00	002.8 MILES	15 MINUTES
92101	San Diego Zoo	\$21.00	\$16.00	\$3.00	\$25.00	002.8 MILES	15 MINUTES
92101	Zoo	\$21.00	\$16.00	\$3.00	\$25.00	002.8 MILES	15 MINUTES

Rates do not include driver's gratuity

[➤ Reserve Now](#)