



Welcome Wilhelm, Jerome P.

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Thursday February 12, 2015

Local Travel

Nonlocal Travel

Reports

Approval

Administration



Printer Friendly PDF

Nonlocal Travel Reimbursement Request - View

Traveler Information

Name and Home Address

KANNAPELL, LEANNE M

Employee Vendor Number

Office Telephone Number 703-319-2773

Reimbursement Document:

SAP Document:

Reimbursement Status: C - Complete

Approval Document:

SAP Document:

Office/School: OAKTON HIGH SCHOOL

Total Estimated Expenses: \$ 4584.50

Travel Amount Limit: \$ 0.00

Amount of Advance Received: \$ 0.00

Grant Amount: \$ 0.00

Departure Date: June 16, 2013

Return Date: June 23, 2013

Destination: San Francisco, CA

Index: 050217 Subobject: 5022

Purpose of Travel: Professional Development

Travel Method: Air

Travel Sponsor: Buck Institute for Education

Description of Expense	Sunday 06/16/13	Monday 06/17/13	Tuesday 06/18/13	Wednesday 06/19/13	Thursday 06/20/13	Friday 06/21/13	Saturday 06/22/13	Sunday 06/23/13	Total Costs	Paid By FCPS	Paid by Traveler
Air/Train/Bus Fare									\$0.00	\$0.00	\$0.00
Registration Fee									\$2750.00	\$2750.00	\$0.00
Lodging (tax included)									\$1085.00	\$1085.00	\$0.00
Car Rental									\$0.00	\$0.00	\$0.00
Breakfast (M&IE Per Diem)	\$9.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$9.00	\$90.00	\$0.00	\$90.00
Lunch (M&IE Per Diem)	\$13.50					\$18.00	\$18.00	\$13.50	\$63.00	\$0.00	\$63.00
Dinner (M&IE Per Diem)	\$27.00	\$36.00	\$36.00	\$36.00	\$36.00	\$36.00	\$36.00	\$27.00	\$270.00	\$0.00	\$270.00
Incidentals (M&IE Per Diem)	\$3.75	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$3.75	\$37.50	\$0.00	\$37.50
POV Mileage Amount									\$0.00	\$0.00	\$0.00
Parking									\$0.00	\$0.00	\$0.00
Transportation									\$0.00	\$0.00	\$0.00
Other Expenses									\$0.00	\$0.00	\$0.00
Total									\$4295.50	\$3835.00	\$460.50
Travel Amount Limit											\$0.00
Amount of Advance Received											\$0.00
Balance Due Traveler											\$460.50
Balance Due FCPS											\$0.00

Travel Notes

Action by Approving Authority

Level	Level Title	Approval Type	Approved By	Approved Date	Approval Status	Notes
0100	Funds Verification	Nonlocal Travel	<u>nmsommer</u>	07/24/2013	Approved	None
1000	FAMIS Review	Nonlocal Travel	<u>ilim</u>	08/05/2013	Rejected	
0100	Funds Verification	Nonlocal Travel	<u>nmsommer</u>	08/06/2013	Approved	None
1000	FAMIS Review	Nonlocal Travel	<u>ilim</u>	08/06/2013	Approved	None



Mount Vernon Travel, Inc.

8601 Richmond Highway • Alexandria, VA 22309 • (703) 799-9400

FAX (703) 799-9402 • 800-221-9402

EMAIL: mytravel@aol.com

April 16, 2013

Invoice # [REDACTED]

Ms. Leanne Kannapell
Oakton High School
2900 Sutton Road
Vienna, VA 22181

FLIGHT INFORMATION /INVOICE

DEPARTURE DATE: Saturday June 15, 2013

Departing: United Airlines Flight # 103L

from Reagan Airport @ 8:00 AM to San Francisco @ 11:05 AM

Seats 24 A & B

RETURN DATE: Saturday June 22, 2013

Departing: United Airlines Flights # 102T

from San Francisco @ 1:29 PM to Reagan Airport @ 9:57 PM

Seats 24 A & B

\$447.80 Per Person X 2 People = \$895.60 TOTAL

Ticket # UA7193863037 Leanne Kannapell
[REDACTED]

Record Locator: [REDACTED]

PAID IN FULL \$895.60

**Air Tickets are non-refundable.*

** Names have to match a government issued ID for each passenger*

1st bag \$25.00, 2nd bag \$35.00, carry-on's free

Please confirm flight 24 hours in advance for any flight changes

Car rental – Avis Suburban or similar CF# [REDACTED]

\$725.99 extra day \$145.00, unlimited miles, extra Hour \$72.51

Approximate total of \$1,121.63 to be paid to Avis



**Ascend Hotel Collection Member,
Napa (CAD37)**

1998 Trower Avenue
Napa, CA 94558
(707) 257-7220
GM.CAD37@choicetohotels.com

Account: [REDACTED]

Date: 6/22/13

Room: 102 BAR

Arrival Date: 6/16/13

Departure Date: 6/22/13

Check In Time: 6/16/13 3:45 PM

Check Out Time: 6/22/13 7:47 AM

Rewards Program ID:

You were checked out by: kfaris.cad37

You were checked in by: kford.cad37

Total Balance Due: 0.00

Buck Institute
Kannapell, Leanne
2900 Sutton Rd
Buck Educational Institute
Vienna, VA 22181

Post Date	Description	Comment	Amount
3/14/13	[REDACTED]	advance deposit	(261.06)
6/16/13	Room Charge	#315 Kannapell, Leanne	229.00
6/16/13	Occupancy Tax		32.06
6/17/13	Room Charge	#102 Kannapell, Leanne	229.00
6/17/13	Occupancy Tax		32.06
6/18/13	Room Charge	#102 Kannapell, Leanne	229.00
6/18/13	Occupancy Tax		32.06
6/19/13	Room Charge	#102 Kannapell, Leanne	229.00
6/19/13	Occupancy Tax		32.06
6/20/13	Room Charge	#102 Kannapell, Leanne	229.00
6/20/13	Occupancy Tax		32.06
6/21/13	Room Charge	#102 Kannapell, Leanne	289.00
6/21/13	Occupancy Tax		40.46
6/22/13	Master Card	[REDACTED]	(1,373.70)

Folio Summary 6/16/13 - 6/22/13

Room Charge	1,434.00
Occupancy Tax	200.76
Master Card	(1,634.76)

Balance Due: 0.00

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

x

choiceprivileges

You could be earning free nights and other great rewards. Join Choice Privileges today, at www.choicetohotels.com.

OAKTON HS SD
OAKTON HIGH
OAKTON HIGH SCHOOL FINANCE
2900 SUTTON RD
VIENNA VA 22181-6100

ACCOUNT NUMBER
[REDACTED]

STATEMENT DATE: 03/27/13

CARDHOLDER ACTIVITY

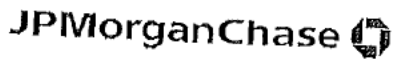
Travel Activity

Post Date	Trans Date	Reference Number	Transaction Description	Amount
03-18	03-14	[REDACTED]	[REDACTED]	204.06
03-18	03-14	[REDACTED]	[REDACTED]	204.06
03-18	03-14	[REDACTED]	QUALITY INN NAPA WINER NAPA CA ARRIVAL: 03-13-13	204.06
03-18	03-14	[REDACTED]	[REDACTED]	261.06
03-27	03-25	[REDACTED]	[REDACTED]	565.60
03-27	03-25	[REDACTED]	UNITED 800-932-2732 TX KANNAPELL/LEANNE DEPARTURE: 06-15-13 P.O.S.: SALES TAX: \$0.00 DCA UA L SFO UA T DCA	427.90
		[REDACTED]	[REDACTED]	427.90
Total Travel Activity				2,333.29

13-2259

Kannapell *

12-2261



JPMORGAN CHASE BANK NA
PO BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

MEMO STATEMENT
THIS IS NOT A BILL

ACCOUNT NUMBER [REDACTED]

STATEMENT DATE

03-27-13

John Banbury, Principal
Oakton High School

NET CHARGES [REDACTED]

OAKTON HS SD
OAKTON HIGH
OAKTON HIGH SCHOOL FINANCE
2900 SUTTON RD
VIENNA VA 22181-6199

***000225L

Reconciled 4/12/13 W

FOR RECONCILIATION PURPOSES ONLY. DO NOT SEND PAYMENT.

NAME: OAKTON HS SD

CYCLE LIMIT: \$20,000

ACCOUNTING CODE: [REDACTED]

OK EC

CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-11	03-11	[REDACTED]	BUCK INSTITUTE FOR EDU 415-8830122 CA	2,000.00
03-13	03-11	[REDACTED]	BUCK INSTITUTE FOR EDU 415-8830122 CA	750.00
03-13	03-11	[REDACTED]	[REDACTED]	[REDACTED]
03-25	03-22	[REDACTED]	[REDACTED]	[REDACTED]

Total Purchasing Activity [REDACTED]

Travel Activity

Post Date Tran Date Reference Number

[REDACTED]

FOR CUSTOMER SERVICE CALL:

ACCOUNT NUMBER [REDACTED]

ACCOUNT SUMMARY

FOR LOST/STOLEN CARDS CALL:

STATEMENT DATE:

03/27/13

PURCHASES & OTHER CHARGES	[REDACTED]
CASH ADVANCES	.00
CREDITS	.00
CASH ADVANCE FEE	.00
NET CHARGES	[REDACTED]
DISPUTE AMOUNT	.00

SEND BILLING INQUIRIES TO:
JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

*Kan*hapel
Registration*



13-2037

3/11/15

SMITH D. V.

48 Commercial Blvd. Novato, CA 94949

Date _____

Canary -- Finance

Tabasondra, Vita

From: Sommer, Nancy
Sent: Thursday, February 05, 2015 10:47 AM
To: Tabasondra, Vita
Subject: RE:

I do not have a receipt for LeAnne's registration. But as can be seen on the credit card statement, it matches her PO.

From: Tabasondra, Vita
Sent: Thursday, February 05, 2015 10:45 AM
To: Sommer, Nancy
Subject: RE:

Nancy,

Can you please send me the receipt from the Buck Institute, this is where the payment for the registration was made.

Vita

From: Sommer, Nancy
Sent: Thursday, February 05, 2015 10:35 AM
To: Tabasondra, Vita
Subject:

Please let me know if you need additional information.

Nancy Sommer
Finance Technician
Oakton High School

PBL WORLD

REGISTER

Register early - space is limited!

STEP 1: Please enter your name and email, then select the checkboxes next to the workshops you would like to attend. If you selected a workshop and then changed your mind, simply un-check your current selection and choose another one.

Note: Workshops are not selectable if there is a conflict with your current selection.

STEP 2: When you have completed your selections, you can choose to pay via Credit Card or get a quote for a Purchase Order, or you can register another attendee for PBL World.

Attendee First Name

Attendee Last Name

Attendee Email

Monday to Wednesday

PBL 101: 6-12 \$900.00 ☐

PBL 101: K-5 \$900.00 ☐

Monday to Tuesday

PBL Coaching Academy - Advanced Strand \$600.00 ☐

PBL Leadership Academy - Basic Strand \$600.00 ☐

Wednesday to Thursday

Monday to Wednesday


PBL Coaching Academy - Basic Strand \$600.00 


PBL Leadership Academy - Advanced Strand \$600.00 

Thursday (All Day)

PBL 201: Performance Assessment Design for ELA Project Planning \$300.00 

Thursday Morning (9:45 AM-Noon)

PBL 201A: Amplify Math Projects: PBL in Middle Grades Math \$150.00 


PBL 201A: College Ready Projects: Integrating Readiness Aligned Performance Tasks \$150.00 

PBL 201A: Destination Imagination \$150.00 


PBL 201A: Don't Just Watch. Learn! \$150.00 

PBL 201A: Future City: Engineering Design and Project Management \$150.00 

PBL 201A: Infusing Rigor and Technology in PBL \$150.00 


PBL 201A: Mining Personal Histories: A Project + Blended Learning Unit \$150.00 


PBL 201A: Transform Learning with a Flipped Classroom \$150.00 

PBL 201A: Using GoAnimate for Schools to Enable Video Projects in PBL \$150.00 

PBL 201A: Using Technology to Build Customized Learning Experiences \$150.00 

Thursday Afternoon (12:45 PM - 3:00 PM)

PBL 201B: Amplify Math Projects: PBL in Middle Grades Math \$150.00 

PBL 201B: College Ready Projects: Integrating Readiness Aligned Performance Tasks \$150.00 

PBL 201B: Destination Imagination \$150.00 

Monday to Wednesday

PBL 201B: Don't Just Watch. Learn!	\$150.00	▮
PBL 201B: Future City: Engineering Design and Project Management	\$150.00	▮
PBL 201B: Infusing Rigor and Technology in PBL	\$150.00	▮
PBL 201B: Mining Personal Histories: A Project + Blended Learning Unit	\$150.00	▮
PBL 201B: Transform Learning with a Flipped Classroom	\$150.00	▮
PBL 201B: Using GoAnimate for Schools to Enable Video Projects in PBL	\$150.00	▮
PBL 201B: Using Technology to Build Customized Learning Experiences	\$150.00	▮

Friday Morning

Global Education Day	\$100.00	▮
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Save and Register Another

CHECKOUT (Pay via Credit Card)

GET A QUOTE (Pay via Purchase Order)

No Current Registrations