

FINANCE

Revenue, Tuition, and Fees

Student Fees

I. PURPOSE

To provide the revised schedule of divisionwide student fees to be charged during the 2014-2015 school year. Section 22.1-6 of the Code of Virginia requires that no fees may be charged unless permitted by the Code of Virginia or regulations of the Virginia Board of Education; therefore, no fees may be charged except those authorized by this or other regulations and notices.

This notice is for reference through June 30, 2015. Responsibilities and procedures for student fees are described in the current version of Regulation 5922.

II. FEE WAIVER AND CONSEQUENCES OF UNPAID FEES

For all fees charged to students, students eligible for free and reduced-price meals are eligible for reduced fees. Unless specified differently in this notice, students eligible for free and reduced-price meals will not be charged the stated fee. Application forms for free and reduced-price meals and for consent to share information for benefits for other programs are available at <http://www.fcps.edu/fs/food/serve/free-reduced.shtml>. To apply for any available fee waivers, parents must complete both the application for free and reduced-price meals and the consent form allowing FCPS staff to share information about their children's meal eligibility status.

For students and families who are undergoing economic hardships and are financially unable to pay the stated student fees, assistance is available as noted in Regulation 2135.

When students are unable to pay fees or are eligible for fee reductions, schools may request funding to ensure that they receive the full amount for each student fee from the Equal Opportunity Fund through the Financial Services Support Team.

Student fees may not be charged as a condition of school enrollment in a specific class. Schools may not withhold any student's report card or diploma because of non-payment of fees and/or charges; may not withhold a student's class schedule; or may not suspend or expel a student for non-payment of fees and charges. At the principal's discretion, an unpaid obligation at a school may restrict participation in non-curricular activities or deny the issuance of a parking permit or locker use.

III. MUSICAL INSTRUMENT FEES

Schools will retain 15 percent of category A and D fees collected and 100 percent of category B and C fees collected to support the music programs at their schools and for instrument supplies (e.g., mouthpieces, lubricants, strings, ligatures, etc.).

Musical instrument fees shall be remitted to the Department of Financial Services in accordance with the schedule listed in the current version of Regulation 5922, section V.

Category A

Fees for all instruments owned by Fairfax County Public Schools that are not specified elsewhere in this notice:

High and Middle School: \$46 per semester.
Elementary School: \$36 per semester.
Shared Instrument: half price.

Schools retain 15 percent of all fees collected for instruments in this category.

Category B

Fees for percussion instruments owned by Fairfax County Public Schools:

High and Middle School: \$26 per semester.
Elementary School: no charge.

Schools retain 100 percent of this fee for support of the instructional music program.

Category C

Guitar

High and Middle School: \$14 per semester.
Shared Instrument: half price.

Schools retain 100 percent of this fee for the repair of guitars and the purchase of guitar strings.

Category D

A reduced fee of \$20 is available to students eligible for free or reduced-price meals. This fee is charged for both full- and partial-year rentals.

Schools should retain 15 percent of all fees collected for instruments in this category.

Category E

No rental fee will be charged for an instrument used at school when:

- A student has been asked by the director to play a different instrument in order to meet a specific need of the band or orchestra.
- A student must participate in the instrumental music program.
- A student is unable to transport the instrument to and from school on the bus due to size. This applies to the following instruments: cello, bass, bass clarinet, tenor sax, baritone sax, euphonium/baritone, tuba, and drums. Every effort will be made to provide an instrument to use within existing resources, however, one may not be

available due to a limited number of instruments at the school. Students must provide their own instrument for practice at home.

The waiver will be in effect only for the current school year and will be reassessed annually.

IV. DRIVER EDUCATION FEES

A fee will be charged to students who register for the laboratory (behind-the-wheel) phase of driver education. Students must have completed or be enrolled in the driver education classroom instruction in order to be eligible for behind-the-wheel instruction. Reduced fees are available to students eligible for free or reduced-price meals.

Full fee: \$295
Reduced-price meals eligible: \$225
Free meals eligible: \$160
Fee for makeup class or retest: \$40

The driver education teacher or school administrator shall replace a lost DEC-1 certificate for an administrative fee of \$10 upon verifying the following information:

Successful completion of classroom instruction.
Attendance at the parent and teen traffic safety program.

V. STUDENT PARKING FEES

An annual parking fee will be charged to students to park in designated school parking lots. A reduced fee is available to students eligible for free or reduced-price meals. Once the appropriate fee is paid, it is nonrefundable and nontransferable. The fee structure is below:

Quarter	Full Fee	Reduced-Price Meal Eligible	Free Meal Eligible
1	\$200	\$100	\$20
2	\$150	\$75	\$20
3	\$100	\$50	\$20
4	\$50	\$25	\$20

Students may jointly purchase a permit that can be attached to the rearview mirror and transferred to each authorized driver's automobile. Each school will determine policies regarding lost or damaged permits. Academy students who pay the parking fee at the base school will not be charged a parking fee at the academy. Academy students who do not pay a fee at the base school will be charged a \$67 fee for academy parking.

VI. CAREER AND TECHNICAL EDUCATION CERTIFICATION FEES

High School students enrolled in courses with certification tests or licensures may take test(s) leading to certification or licensure one time without a fee. If a student does not receive passing grade results, high schools are authorized to charge the student a fee for each subsequent certification test taken in a course.

Actual cost of the test (ranging from \$10 to \$180 depending on the certification)

VII. FINE ARTS FEES (ART, MUSIC, THEATER, AND DANCE)

Music

Consumable items for middle and high school music classes may include, but are not limited to: instrument services (emergency instrument repairs, accompanists), instrument accessories (sticks, mallets, heads, mouthpieces, reeds, cork, grease, oil), uniforms and uniform items, uniform maintenance, music workbooks, and copyrights.

Middle School

Full year: actual cost (not to exceed \$125)

High School

Marching Band: actual cost (not to exceed \$300)

Show Choir: actual cost (not to exceed \$300)

Chorus: actual cost (not to exceed \$200)

Concert Band: actual cost (not to exceed \$150)

Orchestra: actual cost (not to exceed \$150)

Guitar & Other Music Courses: actual cost (not to exceed \$50)

Theater and Dance

Consumable items for middle and high school theatre and dance classes may include, but are not limited to: fitted costumes, shoes, make-up kits, and copyrights.

Middle School

Semester: actual cost (not to exceed \$30)

18 weeks: actual cost (not to exceed \$15)

High School

Theatre: actual cost (not to exceed \$50)

Dance: actual cost (not to exceed \$150)

Visual Art

Consumable items for middle and high school visual art classes may include, but are not limited to: art paper, drawing pencils, charcoal, pastels, ink, markers, paints, gesso, paint mediums, paint brushes, canvas, canvas boards, printing ink, printing plates, wire, clay, display mats, and sketchbooks/journals.

Middle School

Semester: actual cost (not to exceed \$25)

18 weeks: actual cost (not to exceed \$15)

High School

Full year Art: actual cost (not to exceed \$60)

Full year Photo or Computer Graphics: actual cost (not to exceed \$75)

Semester: actual cost (not to exceed \$30)

VIII. HEALTH AND MEDICAL SCIENCES FEES

Animal Science

Scrubs or Lab Coats: actual cost (not to exceed \$50)

Dental Careers

Scrubs or Lab Coats: actual cost (not to exceed \$50)

Liability Insurance: actual cost (not to exceed \$20)

Fire and Emergency Medical Sciences

Uniforms: actual cost (not to exceed \$95)

Liability Insurance: actual cost (not to exceed \$70)

Medical Assistant 2

Scrubs or Lab Coats: actual cost (not to exceed \$50)

Liability Insurance: actual cost (not to exceed \$20)

Pharmacy Technician

Lab Coats: actual cost (not to exceed \$50)

Liability Insurance: actual cost (not to exceed \$20)

Physical Therapy/Occupational Therapy

Scrubs or Lab Coats: actual cost (not to exceed \$50)

Liability Insurance: actual cost (not to exceed \$20)

Practical Nursing

Uniforms: actual cost (not to exceed \$150)

Liability Insurance: actual cost (not to exceed \$20)

Drug Screen and Criminal Background Check: actual cost (not to exceed \$100)

NCLEX Practice Exams: actual cost (not to exceed \$175)

CPR Certification: actual cost (not to exceed \$50)

IX. FAMILY AND CONSUMER SCIENCES FEES

Materials

Middle School Sewing Project

Semester Course: actual cost (not to exceed \$20)

High School

Food Classes: \$45 per semester.

Life Planning: \$30 per year.

Introduction to Interior and Fashion Design: \$10 per year.

Early Childhood Careers Courses

Nursery Tuition for Preschool Children: \$175 per semester.

Fashion Design 1 and 2

\$45 per semester.

Culinary Arts

Uniform: actual cost (not to exceed \$25)

X. MARKETING FEES

Hotel Marketing 1 and 2

Uniform: actual cost (not to exceed \$100)

XI. TRADE AND INDUSTRIAL FEES

Automotive Technology and Automotive Collision Services

Uniforms: actual cost (not to exceed \$40)

Cosmetology

Kit: actual cost (not to exceed \$150)

Construction Technologies

Kit: actual cost (not to exceed \$50)

Carpentry

Kit: actual cost (not to exceed \$50)

Criminal Justice

Uniforms and lab fee: actual cost (not to exceed \$95)

Professional Digital Photography Studio and Professional TV Production Studio

Actual cost (not to exceed \$45)

Electrical Construction and Engineering

Code Books: actual cost (not to exceed \$55)

Heating, Ventilation, Air Conditioning, and Refrigeration

Kit: actual cost (not to exceed \$50)

Landscape Architecture and Turf Management

Lab Fee: actual cost (not to exceed \$35)

XII. TECHNOLOGY AND ENGINEERING EDUCATION MATERIAL FEES

Middle School Project: actual cost (not to exceed \$15)

High and Secondary School Project: actual cost (not to exceed \$25)

XIII. PRESCHOOL AND KINDERGARTEN SNACK AND FOOD ACTIVITIES FEES

Schools may charge the actual cost of the snack provided.

XIV. TOWEL SERVICE FEES

The maximum fee for towel service will be \$15 per year.

XV. INSTRUCTION-RELATED ITEM FEES

Physical Education Uniforms

Schools may charge students the actual cost of providing the uniforms but must allow students to use other suitable and similar clothing in lieu of buying uniforms. Uniform charges shall not exceed the actual contract cost of the uniform plus 15 percent. Funds collected shall be credited to a local school activity fund account and used exclusively to cover billing costs, distribution and inventory costs, lost or damaged uniforms, and to support the overall physical education program.

Heart Monitor Strap

Schools may charge students the actual cost of the strap.

Recorders

Schools may charge students the actual cost of the recorder but must allow students to bring in suitable recorders purchased from outside sources.

Electronic Media Storage Devices

As a convenience to students, schools may sell electronic media storage devices (e.g. CDs, thumb drives). Schools may charge the actual cost of the item.

Assignment Books

Schools may sell school-specific assignment books to students at the actual cost of the books but may not require students to purchase them.

Scholastic Magazines (e.g., Weekly Reader)

Schools may charge students the actual cost of the subscription.

In all the above cases in which sales to students are allowed, no net profit may be made on the sale of these items, and provision must be made for students who cannot purchase the items.

Science Goggles

Schools may sell science splash-proof goggles to students at the actual cost of the goggles but may not require students to purchase them. Students who purchase the goggles would be allowed to use them in other science classes.

XVI. THOMAS JEFFERSON HIGH SCHOOL FOR SCIENCE AND TECHNOLOGY FEES

A processing fee will be charged to applicants to Thomas Jefferson High School for Science and Technology (TJHSST). A reduced fee is available to students eligible for the free or reduced-price meals program. The processing fee covers all costs associated with the admissions process for TJHSST including printing, office supplies, equipment,

substitute teachers for selection committee members, clerical and administrative salaries, testing proctors' salaries, and testing materials.

Full fee: \$90

Free or reduced-price meal eligible: \$25

XVII. ONLINE CAMPUS FEES

As long as the courses taken do not exceed the standard course complement for the district (seven courses per semester for high school students) there is no charge for FCPS students during the normal school year. However, if a FCPS student exceeds the course complement (for example a high school student already taking seven courses at a local high school decides to add an online campus course), a fee of \$325 per semester course, or \$650 per year-long course, will be applied.

XVIII. RETURNED CHECKS

The Commonwealth of Virginia allows a returned check fee of up to \$50. Parents paying by check must be notified before the check is accepted of the returned check fee and collection method. With principal approval, an FCPS approved returned check collection service may be used to assist in collecting these fees.

XIX. ADVANCED PLACEMENT TEST FEES FOR STUDENTS NOT ENROLLED IN ASSOCIATED AP COURSE

For a student who would like to participate in an Advanced Placement (AP) Test but has not been enrolled in the associated AP course, a fee of \$89 per test will be applied.

Legal Reference: Code of Virginia, section 22.1-6

See also the current version of: Regulation 5922, Student Fees