

# Choral Handbook

Lake Braddock High School Choral Department

Ms. Mary DeMarco, Director

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Website – <http://lakebraddockchorus.squarespace.com>

Ms. DeMarco's Office Phone: 703-426-1297

*Welcome to the 2014-15 school year! I know that this year will be a rewarding experience for all of us, and I look forward to seeing you grow as musicians this year. We are so lucky to live in a community that supports our program. It is essential, as musicians, that we learn to work as a team, follow guidelines, and take pride in what we are doing. In this handbook, you will find information that will help you as you start the year. Please continue to consult this handbook throughout the year regarding policies.*

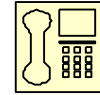
## **Attention Chorus Students and Parents!**

Are you not receiving chorus emails?

Log in to Charms ([www.charmsoffice.com](http://www.charmsoffice.com)) to update your personal information. If you have any issues with your log in, please contact Ms. DeMarco ([mldemarco@fcps.edu](mailto:mldemarco@fcps.edu) )



# Communication!!!



Teacher/Parent communication is vital to the success of the choral program at Lake Braddock and to the success of each student in the program. Chorus announcements and calendars are posted on the chorus website, Charms, and Blackboard, and are sent home as hard copies when requested. In addition, emails are sent to students and parents weekly regarding chorus information.

All parents will receive a minimum of two emailed progress reports, per quarter in addition to the interim.

If you have questions or concerns, please do not hesitate to contact Ms. DeMarco.

**Website** – [www.lakebraddockckorus.org](http://www.lakebraddockckorus.org)

**Charms** – [www.charmsoffice.com](http://www.charmsoffice.com)

Log in with school code lbchoir, and use your student Id as your password.

**Blackboard** - <http://fcps.blackboard.com/>

## Organization & Objectives

**Organization:** The Choral Music Department is comprised of five skill-based ensembles. Students advance to the next level choir by demonstrating a higher understanding of the Chorus Program of Studies objectives and by successfully completing an audition. The five choirs are:

♪	<b>Bel Canto</b>	Beginning Women's Choir, 9 <sup>th</sup> grade only (non-auditioned)
♪	<b>Men's Choir</b>	Beginning/Intermediate Men's Choir, grades 9-12 (non-auditioned)
♪	<b>Women's Vocal Ensemble</b>	Intermediate Women's Choir, grades 10-12 (non-auditioned)
♪	<b>Select Women's Ensemble</b>	Advanced Women's Choir, grades 10-12 (auditioned choir)
♪	<b>Lake Braddock Singers</b>	Advanced Mixed Choir, 10-12 (auditioned choir)

**Objectives:** The main objective of the Choral Department is to make music. Singing in an ensemble is a unique human experience where all individuals work together to achieve a common goal. Each person and his/her contributions are vital to the success of the group as a whole. Specific objectives of the choral program include the following:

1. **To be aware of vocal health issues and to learn proper vocal technique.** This is essential in the development of each individual's singing voice and style and consequently the development of the choir. Chorus rehearsals will focus on relaxation and posture, breath control, resonance, placement, diction, and the fundamentals of good tone production.
2. **To improve musicianship.** Learning the fundamentals of music theory will enhance each individual's ability to sight-read and understand the tonality and form of the pieces being performed. Music theory will be taught through listening exercises, warm-ups, sight-reading, journaling, and through the pieces themselves.

3. **To recognize many different musical styles and their relationship to history.** A variety of music will be covered ranging from the Renaissance, Baroque, Classical, Romantic, and Contemporary periods with emphasis on the appropriate performance practice for each style of music.
4. **To experience all aspects of performance.** Students will be given opportunities to perform in both small and large ensembles. Students wishing to experience solo singing will have the added benefit of experiencing the audition process. Performing in public concerts and attending various musical performances is required of all students in the choral program.
5. **To accept responsibility as a member of the ensemble.** Each individual will work diligently, along with other students toward a common goal. Individuality within the group is necessary and welcomed, but respect toward the director, other members of the group, and the music is everyone's responsibility and must always be maintained. Students will uphold the Lake Braddock core values of Responsibility, Respect, Commitment, Integrity and Compassion and the regulations of the Honor code.

## **LBSS Policies and Information**

### **Academic Integrity/Honor Code**

There will be absolutely no tolerance for cheating in any form. Cheating is giving or receiving unauthorized aid on any assignment. It is important that students do their own work to maximize their learning. Portable communication devices found in use during any testing environment will result in confiscation and an automatic grade of zero on the test or quiz.

### **Attendance**

All teachers follow Fairfax County Public Schools regulations for attendance. *See Attendance information below*

### **24-7 Learning**

24-7 Learning (Blackboard) will be used as a primary contact between school and home, so families can be informed of what is going on in school. Students' logins are their student ID numbers.

### **Back to School Night – September 17, 2014**

### **Grading Policy Scale & Make up Work**

Grading and makeup work policies will follow and adhere to the "FCPS Grading and Reporting for High School" regulations:

#### **FCPS Grading Scale:**

A	(93-100) = 4.0
A-	(90-92) = 3.7
B+	(87-89) = 3.3
B	(83-86) = 3.0
B-	(80-82) = 2.7
C+	(77-79) = 2.3
C	(73-76) = 2.0
C-	(70-72) = 1.7
D+	(67-69) = 1.3
D	(64-66) = 1.0
F	(below 64) = 0.0

# Grading Policy in LBSS Chorus

Chorus is a performance based music class in which students will primarily be graded on their performance in rehearsals (during and after school) and their participation in the required concerts. Students will have at least one graded assignment/assessment per week. The areas listed below outline how students are assessed each quarter.

## Daily Class Participation/Rehearsal Skills (40%)

Students will be regularly assessed using the rubric below.

4	3	2	1
Consistently arrives on time, and is ready to begin rehearsal	Is rarely tardy, and comes to class with a pass when necessary	Is regularly tardy and often does not bring a pass to class when necessary	Is often tardy, and does not come to class with a pass when necessary
Brings all required supplies and music to class	Usually brings all supplies and music to class	Often does not bring all supplies and music to class	Rarely brings required supplies and music to class
Fully participates in, and is focused throughout all class activities	Participates in, and is focused through most class activities	Often loses focus and does not participate in class activities	Rarely participates and is usually unfocused during class activities
Consistently learns music as assigned	Usually learns music as assigned	Sometimes learns music as assigned	Rarely learns music as assigned
Demonstrates consistent attention to correct singing posture, technique, interpretation, and musicianship	Usually demonstrates attention to correct singing posture, technique, interpretation, and musicianship	Sometimes demonstrates attention to correct singing posture, technique, interpretation, and musicianship	Rarely demonstrates attention to correct singing posture, technique, interpretation, and musicianship
Consistently shows initiative within the rehearsal process	Usually shows initiative within the rehearsal process	Sometimes shows initiative within the rehearsal process	Rarely shows initiative within the rehearsal process
Does not distract others	Rarely distracts others	Sometimes distracts others	Often distracts others

## Concert/Rehearsal Attendance (35%)

### Required After School Rehearsals

- ♪ Arrives on time and prepared with any needed materials.
- ♪ Demonstrates appropriate etiquette on and off stage.
- ♪ Consistently demonstrates excellent quality of work.
- ♪ Is positive and supportive towards others.

### Required Performances

- ♪ Arrives on time for scheduled performance.
- ♪ Dresses properly for each performance.
- ♪ Demonstrates appropriate etiquette on and off the stage
- ♪ Demonstrates an understanding of musical concepts, and performs the music as learned in class.

## Literacy Assessments (25%) such as:

- ♪ Sight-Reading Assessments
- ♪ Aural Assessments
- ♪ Terminology
- ♪ History

## Other Assignment/ Quizzes

- ♪ Completes assigned task(s).
- ♪ Demonstrates quality workmanship.
- ♪ Returns borrowed music in a timely fashion, and in good condition.
- ♪ Conveys understanding of material being studied.
- ♪ Attends and participates fully in assigned sectional rehearsals. Sectional forms should be turned in on time in order to receive full credit. *(This applies only to Advanced Ensembles)*

### **Extra Credit** (applied to weekly participation/Rehearsal Skills)

- ♪ 5 points of extra credit are earned for attending a choral, orchestral, or band concert in which you are not a performer. This also includes musical theatre productions. *Students working on behalf of Tri-M are not eligible for extra credit.* You must turn in a written review within one week of the performance and (please include the program).
- ♪ 5 points of extra credit are earned for performing in a concert or musical theatre production for which you are not receiving a grade. Please turn in the program within one week of the performance date.
- ♪ 3 points of extra credit are earned for attending a rock concert, Lake Braddock *Unplugged*, or *The Main Thing*. Please turn in the program with a one paragraph description of the highlights of the performance
- ♪ 1 point of extra credit can be earned for wearing chorus attire to school.
  - **Peer to Peer help**
- ♪ The tutor receives 5 points per half hour of help offered to a student or group of students in any HS choral ensemble.
- ♪ The student in need of tutoring will receive 5 points for initiating the appointment for help. (Log time and attendance in to Bruin Block notebook under “peer helping” to receive credit).
  - **Teacher help**
- ♪ The student in need of tutoring will receive 5 points for initiating the appointment for help.

### **Second Chance Assessments**

Any student who wishes to retake a test (written or sight reading), may do so as long as he/she has studied and/or sought help to study/practice. The repeat test must be taken within the week of the first test.

## **Sectional Rehearsals/Personal Practice Logs**

- ♪ Electronic practice logs must be turned in every Monday for work completed the **prior** week. This Google doc can be found on Blackboard.
- ♪ **Students in auditioned choirs** must participate in a one hour sectional each week.
  - Section leaders should schedule the sectional with section members in mind.
- ♪ **Students in non-auditioned choirs** must rehearse at least one half hour per week. This practice time can be done individually or in groups.
- ♪ Students who are absent from sectionals will be expected to turn in a personal practice form. Forms are available on Blackboard. Only 2 Personal Practice forms will be accepted per quarter, so plan ahead please!
- ♪ Students who are absent on a sectional due date will be expected to turn in forms upon their return. Late forms will lose 10 points per day. Forms will not be accepted if they are more than one week late.



# Attendance Policy

Chorus provides a unique learning opportunity for students. The required curriculum involves time, both in and out of school, and focuses on working as a group. Please take time to read this important information regarding required attendance. Lake Braddock families have very busy schedules. It is extremely important to understand this information and plan ahead by adding chorus events to your family calendar, in order to minimize conflicts. Please understand that due to the nature of the class, not all conflicts will be excused. Chorus is a curricular subject like Math or Science; not extra-curricular like team sports or dance classes.

## REHEARSALS

Students may only be excused from required after school or Bruin Block rehearsals by talking to Ms. DeMarco in advance and **must be validated** by a parent or teacher email. Absences will be excused for school related conflicts or major family events. Unexcused absences will result in no credit. **Ms. DeMarco should be contacted at least a week in advance if a conflict of events exists.**

\*\*\*Dress Rehearsals are mandatory, and will not be excused except in extreme circumstances. Students who do not attend the dress rehearsal may not be permitted to perform in the concert, at the discretion of Ms. DeMarco.\*\*\*

## CONCERTS

Students will **not** be excused from required performances except in cases of extreme illness or Parents should contact Ms. DeMarco at 703-426-1297 or mldemarco@fcps.edu if an emergency arises. Excused students will be given the opportunity to make up the points by completing an assignment. Unexcused students will receive no credit.

\*\*\*Emergency absences not reconciled within 2 days of the concert will stand as unexcused.\*\*\*

## CLASS

Students with unexcused absences during the school day will not be given the opportunity to make up credit for missed assignments, rehearsals, or performances. Ms. DeMarco has the right to deny a student the right to perform in a concert due to excessive absences, regardless of whether they are excused. Please do not schedule appointments during chorus class. It is vital that ensemble members are present in class.

## CONFLICTS

*Your schedule is your responsibility. However, conflicts do arise after school with team sports and other activities. If you plan ahead and **communicate with both teacher and coach**, rehearsals can be split in order to accommodate both rehearsal and practices etc . Do not rely on your teammates, sponsors, or coaches to let Ms. DeMarco know about conflicts. PLEASE NOTE: DRESS REHEARSALS AND CONCERTS WILL NOT BE EXCUSED FOR SPORTS PRACTICE, OTHER REHEARSALS OR PERFORMANCES.*

## Concert/Assessment Dates

12/15	Dress rehearsal: “Modern Masters”	2:30-5:30
12/16	Master Works Concert –“ Modern Masters”	7:30 pm
10/18	Children’s Concert ( Rehearsal and Lunch 9-4) Concert:	2pm
3/10-11	Pre-Assessment Concert/Choral Showcase Dress Rehearsal	3-5pm
3/12	Pre- Assessment/Choral Showcase Concert	7:30 pm
3/26-28	Choral Assessment (TBA: after school or all day Saturday)	
5/26-27	Spring (Pops) Concert: Dress Rehearsals	2:30-6pm
5/28	Spring (Pops) Concert	7:30 pm

---Please refer to the chorus website for the full choral calendar, including mandatory rehearsals, sectionals, and events.  
---Concerts are the equivalent of Summative Tests in another class.



## Supplies



Each choral student should have the following supplies in class everyday:

- ♪ Black 3-Ring Binder (½ inch – 1 inch)
  - You may not share this binder with another class!
- ♪ Sharpened Pencils (No Pens)
- ♪ Notebook Paper
- ♪ Music
- ♪ A water bottle

In addition, each student should bring in a box of tissues in the beginning of the year to share with the class.

**Chorus students are expected to pay a minimum fee of \$30.** This includes the 2014-15 chorus T-shirt, and classroom materials. Additional attire fees are required for dress/accessory purchase and tuxedo rental. Please refer to the attire forms sent to you prior to the opening of school for details.

## What to wear ...

We have two types of concert attire, formal and informal. The informal concert attire is the chorus t-shirt which should be worn with jeans or black pants as directed by Ms.DeMarco.

The formal concert attire **for men** is:

- ♪ A black tuxedo, white tuxedo shirt, cummerbund, bow tie, black socks and black shoes.

The formal concert attire **for women** is a long black concert dress, black panty-hose/knee highs, black dress shoes, and pearls.

- ♪ Girls should wear black undergarments with the formal attire.
- ♪ Large jewelry and watches are prohibited. Rings and small stud earrings are permitted.
- ♪ Hair must be worn off the face for all performances.
- ♪ Women's shoes should be flats or 1" heels with closed toes and heels. Shoes should not have excessive decoration.

### For Men and Women

- ♪ Dresses and pants need to be professionally hemmed to the correct length for the shoes worn.
- ♪ The director will determine the concert attire for each performance.



# Behavior and Etiquette Guidelines

**All guidelines are based on the Core Values of:  
Respect, Responsibility, Honesty, Integrity and Compassion**

- ♪ Students will, at all times, conduct themselves in a way that well represents the Choral Program and upholds the Core Values and Honor Code of Lake Braddock Secondary School.
- ♪ Students, at all times, will demonstrate proper respect to the director, guest clinicians, substitutes, chorus officers, chaperones, section leaders and other students.
- ♪ Students will follow all instructions given by the person or persons in charge.
- ♪ Students will cause no disturbance while rehearsals are in session.
- ♪ Students will not talk while the director or acting director is on the podium.
- ♪ Students will not eat, drink (with the exception of water) or chew gum during class, rehearsals or performances.

## Trips Away From School

- ♪ Students are expected to abide by FCPS regulations at all times and to follow the same basic courtesies as mentioned above.
- ♪ Each student will be directly responsible to the Director and/or chaperones on the bus, host school or venue and hotel.
- ♪ There will be no excessive noise or rude behavior at any time.
- ♪ Performance attire must be worn as required.
- ♪ Unless specified for the entire group, no private transportation will be allowed going to an event. All students must ride the bus. A student may return from an event with his/her parents only if the Director is notified beforehand by an email from the parent.
- ♪ Proper forms for medication (prescription and over the counter) are required for all students.

### Is the Spring Trip a Requirement?

Chorus is an ensemble class, and each singer is important to the success of our choir during performances. Much like a sports team, every person's effort makes a difference, and we never want to have a performance that isn't the best representation of the work we have done and are capable of doing. The Fairfax County Music Program of studies specifies that choirs should be adjudicated outside of the school setting. As a result, it is hoped that all chorus students will participate in the spring trip. Financial concerns can be addressed by participating in fundraisers and by applying for scholarships from LBVMB. Scholarships will not be awarded to students who do not participate in *at least* one fundraising opportunity.

***2015 Spring Trip to Chicago– April 8-12<sup>th</sup>***

**Commitment forms for the trip will be due with a \$75 deposit by October 1<sup>st</sup> (Checks payable to LBSS)**

***We will need 21 chaperones on this trip. If you would like to chaperone, please indicate this on the commitment form; no deposit will be required of chaperones.***





## Collection of fees:

There are four types of fees:

1. Mandatory materials (uniforms, tees and class materials)
  - ♪ Checks for these fees should be made out to: LBSS
2. Spring Trip fees
  - ♪ Checks for these fees should be made out to LBSS
3. Non-mandatory monies such as booster membership, spirit wear and fundraisers
  - ♪ Checks for these payments should be made to LBVMB
4. District Choir fees.
  - ♪ For auditioned choir students, this audition is mandatory and the fee was collected with your other fees at Bruin Blast.
  - ♪ If a student in a non-auditioned choir chooses to audition, a fee of \$15 dollars will be collected in mid-October.
    - The check should be made out to LBSS

## Directions for collecting money

- ♪ When writing a check, please put your student's name in the memo line with the reason for payment. (example, Darla Smith/spirit wear).
- ♪ Have your student turn in payments directly to the locked purple box in P133.
- ♪ Checks are preferable, but if you are making a payment in cash, please see Ms. DeMarco before depositing money into the purple box; a receipt will be given.

## Raising Funds for Chorus Events

### Why do we raise money for chorus?

*General Fund* – This money is used in three ways:

1. to **lower trip** costs
2. to award scholarships to graduating seniors
3. to help support general operating costs and supplies for the choral department.

**These general fundraisers are:**

- Yankee Candles September (and continuing on line until January 1<sup>st</sup>)
- Fun Pasta September (and continuing on line until January 1<sup>st</sup>)
- See's candies November/December
- Poinsettias November/December
- Got Music Day: singing in a neighborhood shopping center ( TBA)
- Carwashes (TBA)
- No frills fundraisers/partnership with local food eateries (TBA)
- Dessert on Broadway (replacing family fun fest/chili fest (February)

**Individual Student Credits** – These credits are applied to individual accounts. The only fundraiser that goes specifically into a student's account is SCRIP. This purchase with a rebate is the most direct way to assist your student and lowering the amount of his/her trip cost. The individual accounts can be used by the student to defer the cost of the Spring Trip and other chorus events. Individual account credits carry over from year to year during the student's time in High School Chorus. When a student graduates, the credits in their account are applied to the general fund or passed to a younger sibling.

## Applying your Personal Account Credits

After checking your account balance from SCRIP sales on Charms, please email the LBVMB treasurers, Mrs. [REDACTED] ([Kelly \[REDACTED\]](#)) or Mrs. [REDACTED] ([REDACTED]). Include in your message:

- 1) Your student's full name
- 2) The amount you would like transferred
- 3) The activity for which you are paying (spirit wear or spring trip)

*Please note: Once you have sent your email, please assume that Mrs. Hite or Mrs. Barton has received it, unless your email is returned. Check on Charms for payment information*

## About the Boosters.....FAQ's

1. **What is LBVMB?** Lake Braddock Vocal Music Boosters
2. **Why should parents become members?** So that they can learn about all that is happening behind the scenes of the choral program and so that they can assist where ever they feel their talents will be most helpful.
3. **Do I have to volunteer if I become a Booster?** No. We are grateful for any financial support and/or volunteer help you can offer.



The **Tri-M Music Honor Society** is the international music honor society for high school students that motivates and recognizes musical achievement. Tri-M has helped young people provide years of service through music in thousands of schools throughout the world. Tri-M at Lake Braddock is open to students in grades 10-12. This year hours of service will be logged using x2VOL. A meeting will be held on September 17th, for all students interested in participating and running for office in Tri-M during Bruin Block. More information will be given during class.

There are three requirements to maintain your membership in the Tri-M Music Honor Society!

- ♪ Maintain a 3.0 overall GPA and a 3.5 or higher in music.
- ♪ Complete the Service Hours requirements:
  - Each member must complete three service hours per nine-week grading period. Check the Tri-M information on x2VOL or the Tri-M bulletin board for eligible activities
- ♪ Attend all Tri-M Meetings.
  - ALL MEETINGS ARE MANDATORY!
- ♪ Tri-M inductions will be held at Bruin Block on Wednesday, September 24<sup>th</sup>.



## **Bruin Block**

Chorus students will use Bruin Block for mandatory remediation/rehearsal, by section, from October-December. In January, when there are Wednesday's not already scheduled by Ms. DeMarco, students may sign up, *in advance*, for Bruin Block for practice, working in groups and for peer to peer help.

**Please reserve the following Wednesday's for Master Work remediation and rehearsal.**

**10/8 Basses**  
**10/15 Tenors**  
**10/22 Altos**  
**10/29 Sopranos**  
**11/5 Basses**  
**11/12 Tenors**  
**11/19 Altos**  
**12/3 TBD\***  
**12/10 TBD\***

**\*Everyone should reserve these dates until it is decided which group needs the most help.**



## **Earning a Letter in Chorus**

Throughout the year, students have opportunities to earn points toward a Letter and/or bars in Chorus. The point sheets can be found on blackboard so that students can keep track of their points throughout the year. A master point sheet is filed for each student with Ms. DeMarco so that points can carry over from year to year.

## **Chorus Calendar**

The Chorus calendar can be found on Blackboard, the Chorus website and on Charms. Some of the dates are for voluntary or social events. Other dates are mandatory. Please add this information to your family calendar now to prevent conflicts later.

  
 Lake Braddock  
 Choral Ensembles  
 2014-15

Month	Date	Activity	Mandatory
<b>September</b>	8	HS Musical Workshop 2:30-4:10	
	9	HS Musical Workshop 2:30-4:00 (if interested, choose one date)	
	10	<ul style="list-style-type: none"> <li>• Bruin Block: <i>Meet and Greet</i> Hosted by your Chorus Board</li> <li>• Deadline: <b>Honor's Choir</b> Registration/fee (Seniors only)</li> </ul>	
	15	Choreography Rehearsal: Disney-2:30-4:00	
	16	Choreography Rehearsal: Disney-2:30-4:00	
	17	Bruin Block: Tri-M Elections	
	17	LBSS/HS Back to School Night	
	22	HS Musical <i>Dance</i> Auditions: 2:30-5:30	
	23	HS Musical <i>Song/Monologue</i> Auditions: 2:30-5:30	
	24	HS Musical <i>Song/Monologue</i> Auditions: 3:00-6:00	
	26	HS Musical <i>Call Back</i> Auditions: 2:30-5:30	
	29	Auditions: Disney Solos grades 11-12	
	30	Auditions: Disney Solos grades 9-10	
<b>October</b>	1	<b>Spring Trip: (for those traveling to Chicago)</b> <b>--Commitment Form and payment due: \$75</b> <b>--Chaperone Commitment Form due</b>	<b>YES</b>
	1	Bruin Block: Disney	
	6	<b>Rehearsal: Masterwork-2:30-4:00</b>	<b>Yes</b>
	8	<b>Bruin Block: Basses</b>	<b>Yes</b>
	10	Got Music? TBD	
	11	Disney Rehearsal: 6 <sup>th</sup> Grade Jr/Sr Volunteers 9am-12pm	
	11	Audition: Honors Chorus- Longwood University	
	13	Chorus Picnic: Burke Lake Park TBD	

	15	<b>Bruin Block: Tenors</b>	<b>YES</b>
	18	<b>Children's Concert 9:00-1:30 Rehearsal &amp;lunch 2:00 Concert</b>	<b>YES</b>
	20	<b>Masterworks: 2:30-4:30</b>	<b>YES</b>
	22	<b>Bruin Block: Altos</b>	<b>YES</b>
	27	<b>Rehearsal: Masterwork- 2:30-4:00</b>	<b>YES</b>
	29	<b>Bruin Block: Sopranos</b>	<b>YES</b>
<b>November</b>	5	<b>Bruin Block: Basses</b>	<b>YES</b>
	10	<b>Rehearsal: Masterwork- 2:30-4:30</b>	<b>YES</b>
	12	<b>Bruin Block: Tenors</b>	<b>YES</b>
	15	<b>District Choir Auditions: Centreville HS</b>	<b>YES for auditioned choirs</b>
	17	<b>Rehearsal: Masterwork- 2:30-4:30</b>	<b>YES</b>
	19	<b>Bruin Block: Altos</b>	<b>YES</b>
	22	Honors Chorus Concert: VMEA Conference in Norfolk, VA	
	24	<b>Rehearsal: Masterwork- 2:30-5:00</b>	<b>YES</b>
<b>December</b>	1	<b>Rehearsal: Masterwork- 2:30-5:00</b>	<b>YES</b>
	3	<b>Bruin Block: TBD</b>	<b>YES</b>
	8	<b>Rehearsal: Masterwork- 2:30-5:00</b>	<b>YES</b>
	10	<b>Bruin Block: TBD</b>	<b>YES</b>
	15	<b>Rehearsal: Masterwork- 2:30-5:00 (dress rehearsal)</b>	<b>YES</b>
	16	<b>Modern Masters Concert 7:30 pm Call Time: LB Singers 5:30, all other choirs 6pm</b>	<b>YES</b>
<b>January</b>	7	Bruin Block: Sight Reading Boot Camp	
	14	Bruin Block: Sight Reading Boot Camp	
	21	Bruin Block: Sight Reading Boot Camp	
	28	Bruin Block: Sight Reading Boot Camp	
<b>February</b>	4	Bruin Block: District Chorus –Women's Chorus	
	9	DOB Auditions 2:30-4:30	
	10	DOB Call Backs 2:30-4:30	
	11	Bruin Block: District Chorus Mixed Chorus	
	19	<b>District XI Chorus Festival @ West Springfield HS (afternoon/evening) Auditions for VA All State Choir (Jr./Sr. only)</b>	<b>YES for participants</b>
	20	<b>District XI Chorus Festival: all day West Springfield HS</b>	<b>YES, for all participants</b>
	21	<b>District XI Chorus Festival and performance</b>	<b>YES, for all participants</b>
	23	<b>Rehearsal: DOB 2:30-4:00 Act I</b>	<b>YES</b>
	24	<b>Rehearsal: DOB 2:30-4:00 Act II</b>	<b>YES</b>
	27	<b>Set up cafeteria stage/sound/lights: 2:30-5:30 Set up Tables and décor 4:00-6:30</b>	<b>YES/Parent Volunteers and</b>



			<b>builders</b>
	27	<b>Dress Rehearsal: 6:00-9:00</b>	<b>YES</b>
	28	<b>DOB Prep: 10:00-12:00</b>	<b>YES/Parent Volunteers</b>
	28	<b>Call time for performers: 11:00</b>	<b>YES</b>
	28	<b>Call time for servers: 11:30</b>	<b>YES</b>
	28	<b>Matinee DOB Performance: 1:30</b>	<b>YES</b>
	28	<b>Evening DOB Performance: 7:30</b>	<b>YES</b>
<b>March</b>	1	<b>Matinee DOB Performance: 2:00</b>	<b>YES</b>
	1	<b>DOB prep time: 11-1:00pm</b>	<b>YES/Parent Volunteers</b>
	1	<b>Call time for performers 12:00</b>	<b>YES</b>
	1	<b>Call Time for servers 12:30</b>	<b>YES</b>
	1	<b>Strike and clean up: 4:00-7:00</b>	<b>YES</b>
	4	Bruin Block: Sight Reading Boot Camp	
	11	<b>Dress Rehearsal: Pre-Assessment/Choral Showcase Concert 3:00-5:00</b>	<b>YES</b>
	12	<b>Pre-Assessment/Choral Showcase Concert 7:30pm Call Time for performers: Bel Canto 5:15 WVE 5:15 Select Women 5:15 Uber Men's Chorus 5:45 LB Singers 5:45 MS 6:00</b>	<b>YES</b>
	18	<b>HS Chorus Parents: Trip Meeting</b>	<b>Both student and at least one parent must attend: 7pm Lecture Hall</b>
	19	<b>District XI Choral Assessment begins after school (Woodson HS) TBD</b>	<b>YES</b>
	20	<b>District XI Choral Assessment continues after school (Woodson HS) TBD</b>	<b>YES</b>
	21	<b>District XI Choral Assessment all day (Woodson HS) TBD</b>	<b>YES</b>
	23	<b>Chorus Trip Meeting for Chaperones 7:30 pm P133</b>	<b>YES</b>
<b>April</b>	7	<b>HS Chorus Luggage/medication drop off: 6:30-8:30pm P133</b>	<b>YES</b>
	8	<b>Depart for Chicago after school: TBD</b>	<b>YES</b>
	9	<b>Traveling students: Chicago Non-traveling students: must attend school</b>	<b>YES</b>

	10-11	<b>Traveling students: Chicago</b> <b>Non-traveling students: must attend school</b>	<b>YES</b>
	12	<b>Return to LBSS: TBD</b>	
	24	<b>VA All State Choir: Tysons Corner, VA</b>	<b>YES,</b> <b>for those accepted</b>
	25	<b>VA All State Choir: Tysons Corner, VA</b>	<b>YES,</b> <b>For those accepted</b>
	27	<b>Part I HS Chorus Auditions for 2015-16</b> <b>2:30-5:00</b>	<b>Choose either:</b> <b>4/27 or 4/28</b>
	28	<b>Part I HS Chorus Auditions for 2015-16</b> <b>2:30-5:00</b>	
	29	<b>Part II HS Chorus Auditions for 2015-16</b> <b>3:00-5:00</b>	<b>ALL students who</b> <b>completed part I</b>
<b>May</b>	4	Auditions for Spring Concert Special Acts: 2:30-4:30	
	5	Auditions for Spring Concert Special Acts: 2:30-4:30	
	6	<b>Bruin Block: Senior Song Rehearsal</b>	<b>YES</b>
	26	<b>Dress Rehearsal #1 Spring Concert: 2:30-6pm</b>	<b>YES</b>
	27	<b>Dress Rehearsal #2 Spring Concert: 2:30-6:00</b>	<b>YES</b>
	28	<b>Spring 'Pops' Concert 7:30pm</b> <b>Call Time: Special Acts 5:00pm,</b> <b>Chorus classes 6:00pm</b>	<b>YES</b>
<b>June</b>	1	HS Chorus Banquet 7:00 pm Cafeteria	
	TBD	<b>Senior Awards Ceremony: LB Singers and</b> <b>Seniors invited to the ceremony</b>	<b>YES</b>
	TBD	<b>Baccalaureate Ceremony: All Chorus Seniors</b> <b>Evening</b>	<b>YES</b>
	17	<b>Graduation: All current and rising</b> <b>auditioned choir members</b>	<b>YES</b>



# Lake Braddock Chorus Handbook Agreement Form

Due September 19<sup>th</sup>

*I have read and understand the policies and expectations set forth in the 2014-2015 Choral Handbook. Please check the following categories:*

- I understand how to access the Chorus Website, Charms and Blackboard in order to find information and assignments regarding Chorus. I have supplied my **most up to date** email information.
- I understand the Lake Braddock Chorus grading policy. I understand that due to the curricular nature of the class, performances and rehearsals, as well as an understanding of music theory are a **required** part of the chorus curriculum.
- I understand the Lake Braddock Chorus attendance policy. I understand that it is the student's responsibility to check the choral handbook for clarification on requirements. I have already added required dates to our family calendar. Due to the nature of the class and the collaboration required of choral students, I understand that class attendance is extremely important.
- It is okay to contact me through email regarding chorus grades and progress.

*I understand that I will be held responsible for the information in the handbook.*

Student Name (Print) \_\_\_\_\_

Chorus Period \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_



Student Name: \_\_\_\_\_

Choir: \_\_\_\_\_

## 2014-15 FORM AND FEE CHECKLIST

*All forms and fees need to be returned to Mary DeMarco and the Choral Booster Board on Tuesday, August 26 during Welcome to LB Chorus or Thursday, August 28 during Bruin Blast.*

*If unable to attend Welcome to LB Chorus or Bruin Blast, you must email [mldemarco@fcps.edu](mailto:mldemarco@fcps.edu) immediately.  
Thank you for your cooperation.*

**The minimum student fee for participation in Lake Braddock High School Chorus is \$10.00.**  
**If this proves to be a financial burden for your family, don't hesitate to contact Mary DeMarco.**  
**Fees not paid by September 20<sup>th</sup>, students will incur a \$20 late fee.**

### FORMS

- Booster Membership Form and Seating Request Form
- Program Ad Form
- Attire Order Form
- Chorus Information Form
- Emergency Care Form

### FEES

ITEM	FEE
<b>Attire Fees and Choral Program Support Opportunities</b>	
Attire	
Booster Membership Level: _____	
Program Ad (\$25, \$35, \$60, \$100)	
<b>TOTAL FEES DUE</b>	

Make Checks Payable to "LBVMB"

Check Name: \_\_\_\_\_ Check Number: \_\_\_\_\_ Date Paid: \_\_\_\_\_

#### BOOSTER USE:

Membership	Program Ad	Attire	Volunteer	Info	Emergency	Treasurer





Student Name: \_\_\_\_\_

Choir: \_\_\_\_\_

## **2014-15 GIRLS ATTIRE ORDER FORM**

Girls entering the choral program will purchase a dress and a pearl necklace to be used throughout their high school career. The dress remains the property of the girl who will be responsible for alterations, hems, cleaning, and pressing. Girls who lose their pearls will be required to purchase new pearls. Each student must also purchase a Chorus T-shirt to be worn when required by the Choral Director. Lake Braddock Choral garment bags may also be purchased.

*\*LBVMB Volunteers will measure students who attend the Welcome to LB Chorus Meeting or Bruin Blast on August 26th or Aug 28th.*

ITEM	SIZE	COST	TOTAL
Dress (size chart below) <b>(required if new to LB Choir)</b>		<b>\$59.00</b>	
Pearls <b>(required if new to LB Choir)</b>		<b>\$6.00</b>	
Girls Garment Bag (optional: payment to LBVMB)		\$18.00	
String Carry Bag (optional: payment to LBVMB)		\$10.00	
2014 Choral T-Shirt <b>(required by all)</b>		<b>\$10.00</b>	<b>\$10.00</b>
<b>TOTAL COST</b>			

Use the following size chart to determine dress size

Bust	28	30	32	34	36	38	40	42	44	46	48	50
Waist	24	25	26	27	29	31	33.5	36	38	40	42.5	45
Hips	32	34	36	37	39	41	43.5	46	48	50	52	54
<b>Order Size</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>6</b>	<b>8</b>	<b>10</b>	<b>12</b>	<b>14</b>	<b>16</b>	<b>18</b>	<b>20</b>	<b>22</b>

### **INCLUDE YOUR PAYMENT**

Enter your total attire cost in Attire section of the "Form and Fee Checklist". Make one payment (check or cash) for all of your chorus fees.

All students must submit attire fees by September 20<sup>th</sup> to ensure delivery of appropriate attire for our first concert. **Students who have not paid attire fees by September 20<sup>th</sup> will incur a \$10 late fee.**



Student Name: \_\_\_\_\_

Choir: \_\_\_\_\_

## 2014-15 BOYS ATTIRE ORDER FORM

Every boy in the choral department will rent a jacket and pants from LBVMB. The tuxedo shirt, cummerbund, and bowtie will be purchased by and remain the property of each boy. Boys will be responsible for cleaning and pressing their shirts and hemming pants to the appropriate length. Each student must also purchase a Chorus T-shirt to be worn when required by the Choral Director. Lake Braddock Choral garment bags may also be purchased.

*\*Although students who attend the Welcome to LB Chorus meeting or Bruin Blast on August 26<sup>th</sup> or August 28<sup>th</sup> will be measured by LBVMB Volunteers, please note approximate size if known.*

ITEM	SIZE	COST	TOTAL
Tuxedo Coat and Pants Rental (size charts below) <b>(required)</b>		<b>\$25.00</b>	\$25.00
Tuxedo Shirt Purchase (size chart below) (required if new to LB Choir)		\$14.00	
Bowtie and Cummerbund Purchase (required if new to LB Choir)		\$10.00	
Boys Garment Bag (optional: Payments to LBVMB)		\$14.00	
String Carry Bag (optional: Payments to LBVMB)		\$10.00	
<b>2014 Choral T-Shirt (required)</b>		<b>\$10.00</b>	\$10.00
<b>TOTAL COST (minimum \$35.00)</b>			

Tuxedo Coat (specify Short (5'3"-5'7"), Regular (5'7"-5'11"), Long (5'11"-6'2") or X-Long (6'3"-6'6"))

Size	34	36	38	40	42	44	46	48	50	52	54	56
<b>Chest</b>	33	35	37	39	41	43	45	47	49	51	53	55
<b>Waist</b>	28	30	32	34	36	38	40	42	44	46	48	50

Adjustable Tuxedo Pants

Inseam length: \_\_\_\_\_

Size	26	28	31	34	37	40	43	46	49	52	55
<b>Waist</b>	25-27	27-29	30-32	33-35	36-38	39-41	42-44	45-47	48-50	51-53	54-56

Tuxedo Shirt

Neck	13½	14¼	15½	16½	17½	18½	19½
<b>Sleeve 30-31</b>	XS-1	S-1	M-1	L-1			
<b>32-33</b>	XS-3	S-3	M-3	L-3	XL-3	XXL-3	XXXL-3
<b>34-35</b>		S-5	M-5	L-5	XL-5	XXL-5	XXXL-5
<b>36-37</b>			M-7	L-7	XL-7	XXL-7	XXXL-7
<b>38-39</b>				L-9	XL-9	XXL-9	XXXL-9

### INCLUDE YOUR PAYMENT

Enter your total attire cost in Attire section of the "Form and Fee Checklist". Make one payment (check or cash) for all of your chorus fees.

All students must submit attire fees by September 20<sup>th</sup> to ensure delivery of appropriate attire for our first concert. **Students who have not paid attire fees by September 20<sup>th</sup> will incur a \$10 late fee.**



Student Name: \_\_\_\_\_

Choir: \_\_\_\_\_

## 2014-15 PROGRAM AD FORM CORPORATE SPONSORS AND FAMILY/FRIENDS

**Business owners and managers:** We would like to include your business this year in our program! Here's a great way to advertise your business at Lake Braddock. Just send us your digital business card or a printed ad!

**Parents and Friends:** Here's your opportunity to wish favorite chorus students good luck at their concerts! Just type a short message, or go all out, and include digital pictures!

*Your ad will be included throughout the year in programs!*

### PERSONAL INFORMATION

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### SELECT AD SIZE (select one):

- |  |       |
|--|-------|
| <input type="checkbox"/> Full Page (5" x 7")         | \$100 |
| <input type="checkbox"/> Half Page (5½" x 4")        | \$60  |
| <input type="checkbox"/> Business Card (2" x 3")     | \$35  |
| <input type="checkbox"/> Personal Greeting (1" x 4") | \$25  |

### CHOOSE YOUR TEXT

Include your ad or greeting as you would like it to appear in the program. Your submission must be the correct size, and must be on a separate sheet of paper. Your ad will be printed exactly as it is submitted. In order for your ad to be included, print-ready ads must be submitted (hardcopy or email to Mary DeMarco, mldemarco@fcps.edu) no later than October 30. Please include Program Ad in the subject line.

### INCLUDE YOUR PAYMENT

Enter the selected amount in Program Ad section of the "Form and Fee Checklist". Make one payment (check or cash) for all of booster donations to **LBVMB**.

***Thank you for supporting LB Chorus***



Student Name: \_\_\_\_\_

Choir: \_\_\_\_\_

## 2014-15 BOOSTER MEMBERSHIP FORM

The Lake Braddock Vocal Music Boosters (LBVMB) encourages all parents to join the Booster organization, which supports our students in their choral curriculum and activities. Various levels of membership exist and are detailed below. Funds raised through booster membership cover the majority of our general operating expenses for the year. These funds are vital to maintaining the high standard of excellence established by the Lake Braddock Chorus. Due to county budget cuts, the choral program is highly dependent on parent support to purchase music and other necessary instructional materials for our students. Thank you for your contribution and support of the Lake Braddock Choral Department students.

Family Name: \_\_\_\_\_  
print your name as you wish it to appear in the program

Student Name: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_

Email (please print): \_\_\_\_\_

### MEMBERSHIP LEVEL: (select one)

- DIRECTOR'S CIRCLE (\$100+)** Includes a LB Chorus car magnet, your name in concert programs, a Lake Braddock Chorus Tote Bag, **and up to four reserved seats for your family at chorus concerts.** Number of reserved seats needed \_\_\_\_\_
- BENEFACTOR (\$75-\$99)** Includes a LB Chorus car magnet, your name in concert programs, **and up to four reserved seats for your family at chorus concerts.** Number of reserved seats needed \_\_\_\_\_
- SPONSOR (\$50-\$74)** Includes a LB Chorus car magnet, your name in concert programs, **and two reserved seats at chorus concerts.**
- BASIC FAMILY MEMBERSHIP (\$20-\$49)** Shows your wonderful support of our choral program! Includes a LB Chorus car magnet and your name in the concert programs, **and priority seating.**

### INCLUDE YOUR PAYMENT

Enter the cost for your selected membership level in Booster Membership section of the "Form and Fee Checklist". Make one payment (check or cash) for all of your chorus fees.

*\* Due to the nature of the Children's Concert and Combined Chorus/Orchestra Concert, reserved seating will not be available. Director Circle, Benefactor and Sponsor admissions will be honored at all other chorus concerts.*

**\*\*Director's Circle, Benefactors and Sponsors:** fill out seating request form.

! you have any questions, please feel free to contact: Derek \_\_\_\_\_ or Rosemary \_\_\_\_\_, Booster Membership Chairpersons.

**Please take a moment to be sure you have chosen your preferred membership level. Reserved seats are only included in Director's Circle, Benefactor, and Sponsor Memberships.**

## SEATING REQUEST FORM

*(Director's Circle, Benefactors and Sponsors Only)*

Dear Valued **Director's Circle, Benefactor, and Sponsor Booster** Families,

As you know, your generous booster donation has entitled your family to reserved seating for this year's choral concerts. Below is a seating chart of the Little Theatre. Please label general areas on the chart indicating your seating preferences. Label them 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> choice. We will do our best to place you as close as possible to your preferred location.

### LITTLE THEATER SEATING CHART

