

SPECIAL SERVICES

Student Records

Student Lists

This policy supersedes Policy 2720.3.

I. PURPOSE

To establish policy governing student lists.

II. SUMMARY OF CHANGES SINCE LAST PUBLICATION

This policy has been reviewed, and there are no changes at this time.

III. STUDENT LISTS

Student lists or electronic files pertaining to individual students shall not be distributed to nonschool agencies, except those lists or files created as the result of parental consent to release such data, or as otherwise required by law.

This does not preclude the use of data by a contractor authorized by the Division Superintendent for purposes related to school operations. In such cases, the contractor must agree to the following:

- A. All data are the property of Fairfax County Public Schools (FCPS).
- B. The data must remain under supervision at all times.
- C. The data may not be reproduced or used for any purpose other than completing the contract task.
- D. The data must be returned to FCPS when the contracted task is completed.

See also the current version of: Policy 2701, Student Personal Data
Regulation 2701, Student Personal Data

Policy
adopted: July 1, 1986
Revised: April 23, 1998
Reviewed and
corrected: September 12, 2003
Reviewed: December 5, 2008
Reviewed: February 6, 2014