

Westfield High School Choral Program

Choir Handbook 2014-2015



The Westfield High School Choral Program
Katie Pierce, Director of Choral Activities
4700 Stonecroft Boulevard
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www.westfieldhschoral.org

Welcome to the Westfield Choral Department

Welcome to the 2014-2015 School Year!

I am eager to work with you this year as a part of the Westfield High School Choral Program. Westfield Chorus has had a long tradition of excellence and consistently sends its talented students to county, state and national events. I am honored to be a part of that tradition.

My goal for each student is that they see how rewarding participating in choral music can be. I hope to encourage my students to be successful not only in music, but in other areas of interest as well. We live in a culture where we are constantly surrounded by music; we hear it in the grocery store, on the radio, on TV commercials, and on our iPods. Too often we take music for granted. Working hard to produce a beautiful piece of music with your peers develops a greater appreciation for the music around us.

Singing in a choir is like participating in a team sport. Each singer is a key player and has a special role to play. When one player isn't there, the whole team suffers. Each player needs to perform to his/her personal best for the team to be successful. At the end of a season your teammates have become part of your extended family. Choir functions in the same way. Each voice contributes to the overall sound of the ensemble, making every year unique. Making music with someone is a special gift, and forms bonds not easily broken. Turning the notes on the page into a piece of art or experiencing the stunning silence before the applause makes memories that will last a lifetime.

I'm here to support you in your musical, educational, and personal journey. My door is always open if you want to talk about chorus, music or just life in general.

Welcome to the family!

Singingly,

Mrs. Pierce

Our Mission

*To instill in all people an awareness of music's important role
in the enrichment of the human spirit!*

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Instructor: Ms. Katie Pierce Room #: N 106 Year: 2014-2015

Course Name and Code: Choir (922604, 929615, 926015, 928916, 928915)

Supplementary Texts or Special Materials: Various Choral Octavos, 1" black three ring binder, two sharpened pencils at every class.

Course Description

Students will study, sing and perform varied choral literature as a means of advancing their vocal technique, musicianship, and understanding of musical theory. Students will sing music in an array of styles from various cultures and time periods, and develop an understanding of how music relates to history and culture. The Westfield High School Choral Program also encourages small and large group cooperation, leadership opportunities, and school spirit.

Learning Goals

Students of the Westfield High School Choral Program will...

- ♪ Become skillful and acute listeners.
- ♪ Develop and use critical thinking skills.
- ♪ Become kind, caring and positive ensemble members.
- ♪ Strengthen individual vocal technique.
- ♪ Become competent users of musical notation.
- ♪ Broaden their understanding of the musical world.

Rehearsal Technique

Students are taught appropriate rehearsal technique as part of chorus class. Each student is evaluated daily on their use of proper rehearsal technique during class and will receive a weekly Rehearsal Technique grade. Rehearsal technique includes classroom and rehearsal procedures as well as using proper vocal technique.

Vocal Health and Duress

Choir classes require students to sing and participate each day in rehearsal. You are expected to keep your voice healthy so you are able to participate in class. Drink plenty of water and get enough rest. Try not to yell or strain your voice. If a student is unable to sing due to illness or other vocal strain, he or she is still expected to participate in class to the fullest extent possible, including staying focused on the music being studied, making all markings, etc. Please communicate any issues with the Director prior to class.

Procedures, Prohibited Behaviors, and Tips for Success

Procedures

1. Arrive on time and prepared.
2. Observe instructions on the board.
3. Pick up any BOPs, forms, new music or assignments for the day.
4. Sit in assigned seat and be ready to sing when the bell rings.
5. Pay attention to important class and school announcements.
6. Perform to the very best of your ability during every class.
7. Listen to and follow directions the first time they are given.
8. Request after class time for personal matters, suggestions, and discussions.
9. Keep the choir room, auditorium, and any practice space clean and functional.
10. Be respectful of those around you.

Unwelcome Behavior

1. Interrupting the flow of rehearsal.
2. Defacing (drawing/writing on) classroom items or materials.
3. Talking while others are singing or teaching.
4. Using cell phones/tablets/laptops during rehearsal.
5. Lethargic, half-hearted, non-caring work
6. Giving up when something is hard.
7. Neglecting to clean up after yourself
8. Disrespectful language, actions, gestures or attitudes.
9. Violent gestures or threats, even when in jest.
10. Chewing gum and or eating during rehearsal.

Tips for Success

1. Keep a positive attitude and an open mind.
2. Bring a water bottle with you to class, and fill it up BEFORE rehearsal.
3. If you sent Mrs. Pierce an email the night before or over the weekend, check with her before class to see if she received it before assuming she has had a chance to read it.
4. Mrs. Pierce is always here for you if you have a question or a concern, but you may have to be patient. If she can't talk to you right then and there, then schedule a time when she can.
5. Save homework, personal matters, cell phones, etc for before or after rehearsal has started. Waiting for people to put away their phones or textbooks slows down the class and is disrespectful to teachers and other singers.

As my high school chorus teacher used to say... "This class isn't an easy A. But if you are present in class, focused, and love what you are getting to do, you will get an A easily."

Grading Procedures

Grading System (Including Assessment for Learning)

Grades for each marking period will be based on the following: weekly rehearsal technique grade, classroom assignments, performance in concerts, and written assessments.

Concerts and performances are summative grades, the pinnacle of classroom work; therefore, these grades will be worth 40% of the Course Grade.

Grades will be averaged together with a letter grade established according to Fairfax County Public schools policy.

Quarter Grades

Concerts and Performances – 40%

Rehearsal Technique – 40%

Quizzes / Assignments / Classwork – 20%

Final Grade

1st Quarter – 20%

2nd Quarter – 20%

3rd Quarter – 20%

4th Quarter – 20%

Sung Final Exam/Audition – 10%

Written Final Exam – 10%

FCPS GRADING SCALE

LETTER GRADE	PERCENTAGE	QUALITY POINTS
A	93-100	4.0
A-	90-92	3.7
B+	87-89	3.3
B	83-86	3.0
B-	80-82	2.7
C+	77-79	2.3
C	73-76	2.0
C-	70-72	1.7
D+	67-69	1.3
D	64-66	1.0
F	Below 64	0.0

Attendance Policy

It is extremely important to be present physically and mentally, in all rehearsals and performances. There is no way to make up the experience gained from rehearsing with the group, and even one missing singer can have dramatic effects on the rest of the ensemble.

Concerts and performances are the culmination of classroom work, therefore, all performances are graded and mandatory unless otherwise noted. Students are responsible for making arrangements to attend each performance. This includes adjusting work schedules and arranging transportation to and from the concert. Students must be picked up in a timely manner following the concert, as school staff may not leave the building until all students are picked up. Students should inform Ms. Pierce as early as possible should a conflict arise.

Should a student be absent from a performance, an alternate written assignment may be given after consulting with the appropriate parties.

Make-up Work and Late Assignments Other than Performances

All students are expected to complete all missed work when absent. If the student has an absence on a day when work is due, he or she is expected to turn the work in the following class. In the event of more than one class absence, the student should see the teacher to determine when work will be due. When the absence is unexcused, students will receive 50% of the score earned on all assignment and assessment. Late assignments will be accepted in the following manner:

- One day late – deduction of 10% from earned score
- Two days late – deduction of 20% from earned score
- Three days late – deduction of 30% from earned score
- Four days late – deduction of 40% from earned score
- Five or more days late – deduction of 50% from earned score

Westfield High School Honor Code

Copying homework, cheating on quizzes or tests, and plagiarism are serious offenses. Be sure to understand the expectations for each assigned task, and be sure to complete each one honorably. Never be afraid to ask if you are not sure about what is expected and acceptable. Members of the Westfield High School community are committed to demonstrating Personal Responsibility, Respect, Integrity, Discipline, and Excellence (PRIDE) in all activities and programs. All teachers are committed to supporting honest, individual student achievement; therefore, the policies and procedures outlined in the Westfield Honor Code will be upheld and enforced. Students and parents/guardians are expected to be familiar with the code and to adhere to its guidelines at all times. Please take a moment to review the Westfield Honor Code at:

http://www.fcps.edu/WestfieldHS/about_whs/honorcode.pdf

Course Descriptions

Chamber Singers is an artist-level mixed choir. Students will perform at school concerts and events, community events, ceremonies, and competitions. The ensemble studies and performs challenging music in all styles and languages. Students must have advanced singing, sight reading, and musicianship skills in order to be in Chamber Singers. Membership in the group is by audition only for grades 10 – 12. \$Course Fee\$

Bel Canto is an advanced-level women's choir. The ensemble studies and performs challenging music in all styles and languages. Students will advance in sight-singing, vocal production, and musicianship. Students will perform at school concerts and events, community events, and competitions. Students must have advanced singing and music-reading skills in order to be in Bel Canto. Membership in the group is by audition only for grades 10 - 12. \$Course Fee\$

Chorale is an intermediate-level mixed choir. The ensemble studies and performs challenging music in all styles and languages. Students will advance in sight-reading, vocal production and musicianship. Students will perform at school concerts and events, and may perform at community events and competitions. Membership in Chorale is open to men in grades 9 – 12 and women in grades 10 – 12. \$Course Fee\$

Troubadours is an intermediate-level men's choir. The ensemble is made up of all the men in the Westfield High School Choral Program. They will rehearse during Chorale sectionals as well as during bulldog block. The ensemble will sing at least one piece together per concert, and may perform at school and community events and competitions.

Treble Choir is an entry-level women's choir. Students will continue to improve their singing and musicianship skills while studying and performing challenging music in a variety of styles and languages. Students will learn skills that assist in all aspects of the performing arts. Classes focus on energizing the students to accomplish the musical performance. Treble Choir is open to all women in grades 9-12. \$Course Fee\$.

Show Choir is a performing singing group designed to incorporate all aspects of stage singing. Songs are selected from Broadway musicals, jazz, popular music, and cabarets. Students will perform choreographed dancing during the singing performances. They will perform during concerts, community events, competitions, and special performances. This is an after school, for-credit singing group. Membership in the group is by audition only and is open to women and men in grades 9-12. Auditions are held in September. \$Course Fee\$

GoldTones is a co-ed student a cappella group, and functions as a club. The ensemble will sing a variety of music in the vocal a cappella and vocal jazz styles, and may perform at concerts and school events. Membership in the group is by audition only and is open to women and men in grades 9 – 12. Auditions are held in September.

2014- 2015 Choral Program Event Calendar

The following is a list of performance dates and program dates for this school year. Students are held accountable for being present at all required performances (marked with a *). Please add these calendar items as soon as possible. Rarely, dates may change and additional performances may be added. If that is the case, students and parents will be given as much advance notice as possible.

September

- 5 Senior Honors Choir Deadline
- 9-11 Show Choir Workshop/Auditions/Callbacks
- 12 Deadline for turning in forms/fee
- 15-16 GoldTones Auditions
- 16 Choir Night 7:00pm Lecture hall
- 27 **Tag Day (100% PARTICIPATION)**

October

- 11 Senior Honors Choir Auditions at Longwood University
- 22 Fall Concert* 7:30pm in Auditorium (call times TBA)

November

- 15 District Choir Auditions@ Centreville High School
- 20 – 22 VMEA Conference/Honors Choir

December

- 12 Choir for a Night Buddy Program Event
- 16 Candlelight Concert * 7:30pm (6:00 Call)

January

- 24 Choral Pyramid Event 7:00pm Westfield Gym

February

- TBA Dance Marathon
- 19-21 District Chorus @ West Springfield High School
- 19 All VA Auditions for District Choir Juniors and Seniors

March

- 18 Pre-Assessment Concert* 7:30pm (call times TBA)
- 19-21 Choral Assessment* @ WT Woodson High School

April

- 14-19 Spring Trip to Disney World
- 24-25 All Virginia Chorus
- 27 Auditions for Choral Cabaret

May

- 18 Dress Rehearsal for Choral Cabaret Performers
- 27 Spring Concert*/Choral Cabaret 7:30 pm (call times TBA)

June

- 5 Choir Awards Banquet 6:00pm Dinner 7:00 Awards

Course Fees and Mandatory Forms

Due by September 12, 2014

The Course Fee and all required paperwork are due by September 12, 2014. The Course Fee for all chorus students is \$50 per student. This fee covers costs related to each student's participation in the chorus program. Examples of expenses covered by the fee include uniform accessory rental, dry-cleaning, travel to and from local performance venues, sheet music, clinicians, accompanists, choreographers, equipment, supplies, and other expenses. The chorus program is also subsidized by Music Booster and Choral Booster fundraising.

Financial assistance is available for qualifying students. Please submit a request in writing to Mrs. Pierce. **No student should feel as though they cannot participate due to an inability to pay.** Students may use fundraising profits earned to pay the Course Fee. Students may also work with Mrs. Pierce to create an individualized payment plan.

Required Course Materials

All choir students will be provided a labeled, numbered black three-ring binder in which they will maintain all course materials, handouts, assignments, and sheet music. Students must bring two sharpened pencils to each class. Sheet music is assigned to students for study and is collected periodically after performance. Students are responsible for the care of the sheet music and other materials, and for returning sheet music loaned to them. Lost music will result in a replacement fee of \$3.00 per piece of music lost. Master works, anthologies, work books, and medleys may result in a higher replacement fee.

Students are responsible for keeping their black binder in good condition. This means not drawing or writing on the binder, making sure it remains labeled, and its contents safe. Students will be assigned a specific binder as well as a binder slot in the choir room for use during the school year. All music assigned should match the binder number. Students who lose their binder or return it in poor condition will be charged a replacement fee of \$4.50.

Students are graded daily on rehearsal technique. It is very difficult for a student to participate fully if he or she does not bring the music binder, so students need to get into the habit of bringing it to class, along with a pencil for marking music, each time. Being prepared for class is an integral to being successful during class.

Charms

CharmsOffice is a web-based data storage software program used by the choral director and choral boosters to organize student information, track payments, assign uniforms, and facilitate communication. Each student is given a Charms account where parents and students can log in to view a calendar of events, volunteer, find forms and handouts, and even make audio recordings.

Visit www.charmsoffice.org School Code: westfieldchoir **Default Password: Your student ID**

Uniform Information

All students need a uniform for concerts and performances. **The basic elements of the uniform will be purchased and maintained by the student, with accessories maintained by the Choral Boosters.** Students are able to use their uniform for the duration of their time in Chorus. When the student leaves the program they may keep their uniform, donate it to the program, or sell it to future students.

CHOIR NIGHT is September 16 at 7:00pm in the WHS Lecture Hall. This is a mandatory meeting in which important information regarding the chorus program is relayed to parents and students. **During CHOIR NIGHT, all new students are fitted for uniforms from 6:30-8 :00pm.** Fittings will take place in the music hall way. All Women will be in one room, all Men in another.

For Female Students

Dress Long Formal Concert Dress: \$59.00

Shoes All girls provide their own dress shoes for performance. Below is a description of the type of shoe that is acceptable.

- ♪ Black, close-toe dress shoes, preferably with a low heel (less than 2 inches) and a back strap or heel.
- ♪ Shoes should be dressy enough to wear with an elegant looking concert gown. No boots, flip-flops, slides, platforms with chunky heels, etc.
- ♪ Black character shoes are recommended and can be purchase at the link below.
<http://www.discountdance.com/dancewear/shoes/character-shoes/page1>

Shoes need to be closed toe and secured to the foot for safety on and off the risers.

For Male Students

Option 1: Full Tuxedo Combo (Jacket, Pants, Shirt, Bow Tie, and Cummerbund) \$95.00

Option 2: Partial Ensemble (Shirt, Pants, Tie, Cummerbund. Borrow Jacket) \$36.00

Shoes Male students must provide their own black dress shoes.

- ♪ Shoes should be dressy enough to wear with a tuxedo. No boots, loafers, sketchers, flipflops, or sandals.
- ♪ Men **MUST** have **BLACK** socks for all performance

For All Students

Jewelry Students are permitted to wear small earrings and necklaces only. No large hoops, thick chains or cords, large pendants, etc. Nothing that jingles or makes noise. Please remove watches, bracelets, and hairties for performances.

Hair Hair needs to be secured off of the face during performances.

Uniform Information Continued

Show Choir Students

Show Choir students will receive a syllabus supplement which will explain the uniform requirements for the ensemble. Black Character shoes are a requirement for female show choir students, and may be worn with their other concert attire.

Ensemble T-Shirts

Each Ensemble will design a t-shirt at the start of each year. This shirt may be worn for various events throughout the year, and will serve as the uniform for the Spring Concert/Choral Cabaret. The Ensemble T-Shirt is paid for through the Course Fee and subsidized by the Choral Boosters

Chorus Polo Shirt

Students will be issued a chorus polo shirt as needed during the year. The shirts will be issued and returned the same day. The polo shirts will be given to you freshly cleaned.

Spirit Wear

Westfield Choir Spirit Wear can be purchased through an online store that is open at least twice a year. Items include, but are not limited to shirts, sweatshirts, jackets, hats, and socks. Spirit Wear is extra, and is not required. Parents, friends, and family members are welcome and encouraged to wear Westfield Choir Spirit Wear.

How to Care for Your Uniform

Tux Jackets, pants, and vests need to be dry cleaned. Dresses and tux shirts may be washed, but dry cleaning is recommended. Items borrowed from the Choral Department (accessories, jackets, etc) will be dry cleaned upon return.

Uniform items purchased by the student should be cared for and maintained by the student. This includes cleaning and **making any necessary alterations**.

Students should use a garment bag to protect their uniform when traveling to and from concerts and other events. Garment bags may be purchased on your own or through the Choral Department by checking the appropriate box on the Concert Attire Purchase Form.

Please hang up your uniform between performances so that it does not become excessively wrinkled. If you find that your uniform is wrinkled, please iron it on low heat. Your uniforms are tasteful and elegant; please take pride in your own appearance.

Return of Uniforms at the End of the School Year

Any items maintained by the Choral Boosters shall be returned following the last event of the school year. Items will be collected by the Choral Director and Uniform Coordinator. If a student does not return an item, he/she will be assessed the amount of the replacement cost of the item.

Annual Spring Choral Trip

The annual Spring Choir Trip location is generally announced at Choir Night. Past trips included Chicago, Orlando, New York City, Nashville, and Atlanta. These trips range in educational and performance opportunities. The cost will be based on the location selected and the excursions included. All students in good standing with the Choral Department and with Westfield High School are eligible to participate in the trip.

This year, we will be traveling to Walt Disney World in Orlando, Florida. The Band, Orchestra, Theatre, and Guitar programs will also be taking similar trips at the same time as chorus. While we are all going together to Disney, each department will have their own specific bus(s), hotel rooms, chaperones, excursions, and itineraries. Students in multiple departments must choose with which department they will travel. Efforts will be made to ensure that students get to participate in the competitions and/or workshops of both departments. An additional fee may be assessed.

District and State Events

Throughout the school year, there are several events in which students are encouraged to participate. District 11 Chorus auditions are in November. All chorus students, especially those in advanced ensembles, are strongly encouraged to audition for this prestigious music experience. District Chorus takes place in February. Juniors and seniors who participate in District Chorus are eligible to audition for All-State Chorus. Auditions are in February, and the event itself takes place in April.

Honors Choir is for distinguished senior choral students who have proven to be very strong musicians and singers. Audition is by invitation and takes place in October. The Honors Choir event is held in November. None of these events present any conflicts with other choral events as the calendar was developed with the dates in mind.. If accepted, the student may need to pay additional fees to cover participation costs.

The Choral Boosters will cover audition fees for all students interested in auditioning for District Choir, All-State Chorus, and Senior Honors Choir. Should a student fail to show up to auditions, or back out after the deadline, the student will be assessed that audition fee. Students may be asked to pay participation fees if selected for specific choirs.

Westfield High School Choral Boosters Organization

Westfield High School Choral Boosters is a non-profit organization. Its purpose is to promote and encourage community/area support of the Westfield High School Choral Program by providing volunteer and financial support. Additionally, the Choral Boosters administer a robust senior choral student scholarship program.

Membership in the Choral Booster organization does not require active participation or regular attendance at monthly meetings, though both are encouraged. Choral Booster membership forms and information can be found at www.westfieldhschoral.org.

Ad hoc committees are developed throughout the school year. These will present many opportunities for volunteerism. The majority of these opportunities are made available at meetings or via e-mail communications. To receive regular information about choral volunteer opportunities, please be sure to include a current e-mail address when completing your registration forms at the start of the school year. The Choral Boosters truly appreciate any assistance parents are willing to provide in support of the choral program! If you have more questions about how you can become involved with the Westfield High School Choral Boosters, contact Mrs. Joanna Dietz, President.

Choral Booster Board of Directors

Mrs. Katie Pierce, Choral Director

khperce@fcps.edu

Mrs. Joanna [REDACTED], President

president@westfieldhschoral.org

Mrs. Cindy [REDACTED], Vice President

vicepresident@westfieldhschoral.org

Mrs. Becky [REDACTED], Secretary

secretary@westfieldhschoral.org

Mr. Shawn [REDACTED], Treasurer

[REDACTED]

Choral Program Website: www.westfieldhschoral.org

Tag Day and Other Fundraisers

The Westfield High School Choral Program requires financial resources in order to provide for the material needs of a superior program. **Though Fairfax County Public Schools is generous, there is no financial allotment for uniforms, transportation, awards, scenery, accompanists, choreographers, professional musicians, and many other resources.** The Choral Booster Organization works diligently to fill this financial gap through its membership and fundraising efforts. In addition, one of the highlights of the choral year is the annual Spring Competition trip, which students must pay for individually if they wish to participate. For all of these reasons, regular fundraising activities are coordinated by the Choral Boosters for the benefit of the choral program and the individual students who participate in these opportunities.

Tag Day is a Music Department fundraiser shared by the band, chorus, orchestra, and guitar programs. This year's Tag Day is Saturday, September 27, 2014. **All music students at Westfield are expected to participate in this event, or contribute to the event by volunteering for one of the pre-Tag Day Activities such as Driver Meetings or Packet Stuffing.** On Tag Day, students meet at the school and are assigned routes within the Westfield community. They work in teams of no less than four, and each team is supervised by a parent volunteer/driver. Teams are trained how to politely and effectively request donations from our neighbors within the community.

Each year, the music department raises approximately \$30,000. The proceeds are divided among the four music programs based on the percentage of student participation. In other words, the more choral students who participate in Tag Day, the more money Chorus will receive from the total proceeds. For this reason, all students are strongly encouraged to participate. We are also always in critical need of parent drivers for the event. **This is the only fundraiser for which students are not able to earn money for their spring trips.** Rather, the money goes into the general choral budget and is spent throughout the year on budgeted items such as the ones mentioned above. Without a successful Tag Day, our resources are extremely limited.

Tag Day is September 27th. Save the Date Now!

Student Fundraising Credits

The Choral Boosters keep track of student fundraising profits for all students in CHARMS. There are several fundraisers that traditionally occur throughout the school year: (pie sale, fruit and cheese sale, and cookie dough sale). Many students defray the cost of their trips significantly by participating in fundraisers. **In some cases, students pay for their trips exclusively through fundraising profits.** Students may also pay for uniforms, t-shirts, district chorus fees, etc., with their fundraising profits.

Name _____ Choir: _____

2014 - 2015 CHOIR PACKET

In order to ensure good communication between you, the Choral Boosters, and Ms. Pierce, we are asking you to complete the following forms. Please return the entire packet to Ms. Pierce by **FRIDAY, SEPTEMBER 12**.

Student Information

- CHOIR STUDENT INFORMATION SHEET
- COURSE FEE FORM—*Please do not send cash. Make check payable to WHS CBI.*
- CONCERT ATTIRE PURCHASE FORM—*Please do not send cash. Make check payable to WHS CBI.*
- TAG DAY FIELD TRIP FORM
- FCPS EMERGENCY INFORMATION FORM

Parent Information

- Choral Boosters Membership form
- Choral Department Volunteer form
- Choir Night Flyer

Do Not Return, Keep and Use Throughout the Year

- VARSITY CHOIR LETTER or PIN SHEET—Track your points during the year.
Return this form to Ms. Pierce in May.

In the Choral Handbook, we have included information about **Choir Night** on **September 16** from 7-9pm in the Lecture Hall. Choir Night is an opportunity for parents to learn more about the choir program and the Choral Boosters. Please have a voice in how the Choral Boosters assist the department and your student by attending the monthly meetings and helping where you can.

—DO NOT SEPARATE THE PACKET—

RETURN ALL FORMS BY FRIDAY, SEPTEMBER 12!

2014-2015 Choir Student Information

Student Name: _____	Student e-mail: _____
Student cell: _____	Home Phone: _____
Choral Ensemble: _____	Student Employer: _____
Parent(s) Name(s): _____	
Mother work/cell: _____	Father work/cell: _____
Mother e-mail: _____	Father e-mail: _____
Home Address: _____	
City: _____	Zip: _____
Athletics : _____ (Please list coach)	
Extracurricular: _____	

Please fill out this form and return it by **Friday, September 12**. This form is needed to help keep accurate records for choir students. The information provided will not be given to anyone other than the Westfield High School Choral Program including the Director and Choral Booster Board. If the information changes during the year, please provide updated information.

Permission and Accountability Statement:

I have read and understand all of the objectives, requirements, and expectations for the Westfield High School Choir under the direction of Ms. Katie Pierce. I grant my child permission to participate in the Choral Program, including concerts, fundraisers, rehearsals, and performances outside of the school day.

Student signature

Date

Parent signature

Date

2014-2015 Course Fee

The Course Fee for all chorus students is \$50 per student. This fee covers costs related to each student's participation in the chorus program. Examples of expenses covered by the fee include, but are not limited to: uniform rental; dry-cleaning; travel to and from local performance venues; sheet music; clinicians; accompanists; choreographers; equipment; and other expenses. Several payment options are available. Please select your payment option and return this form and your check or money order made payable to **WHS CBI**. Please do not bring cash.

Please return this form and your payment by Friday, September 12. Students may not be able to participate in any extracurricular choir activities (with the exception of fundraisers) until this obligation has been met.

Student Name: _____

Parent Name: _____

Choral Ensemble: _____

Please check the appropriate option, sign, and return the form with the payment.

<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
Pay all fees, in full, by September 12 using check or money order made payable to WHS CBI.	Apply student fundraising credit balance from 2013-2014 school year and pay the difference by September 12 using check or money order made payable to WHS CBI.	Students who receive free/reduced lunch may submit a written request to the Choral Director to use fundraising profits earned in the 2014-2015 school year to pay the fee.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Parent Signature _____ Date _____

By completing this form, the parent/guardian of the choral student accepts responsibility for meeting the Course Fee obligation. Note: Any fundraising credits remaining after the student leaves the choral program will revert to the Choral Boosters, Inc. general fund.

Concert Attire Purchase Form 2014-2015

All students new to choir must purchase concert attire for the 2014-2015 school year, but may use this concert attire in the following years. Please see the Choral Handbook for more details. Return this form with the rest of the Choir Packet by Friday, September 12, 2014.

No I don't need to purchase concert attire

I will purchase a Concert Dress for \$59.00 (GIRLS)

I will purchase Option 1: Full Tuxedo—Jacket, Pants, Bowtie, Cummerbund—for \$95.00 (BOYS)

I will purchase Option 2: Partial Ensemble—Pants, Bowtie, Cummerbund—for \$36.00 (BOYS)

I will purchase a garment bag for \$8.00

TOTAL PURCHASE: _____

Please make check payable to WHS CBI

GIRLS Measurements

Bust: _____ Waist: _____ Hips: _____ Height: _____

BOYS Measurements:

Neck _____ Arm Length: _____ Chest: _____ Waist: _____

Shirt: _____ Pants: _____ Jacket: _____ Height: _____

Tag Day Permission Slip



PARENTAL AUTHORIZATION AND ACKNOWLEDGEMENT OF RISK FOR FIELD TRIP

(This form and an attached field trip description are required for all field trips.)

IMPORTANT DIRECTIONS: (1) Use one form per trip, (2) Complete the school portion (top half) of form, (3) Duplicate one form per student, and (4) Send a copy home for parent and student signatures.

TO BE COMPLETED BY THE SCHOOL	Date(s) of Trip Saturday, September 27th, 2014	Destination Neighborhoods in WHS Boundary
	Purpose WHS Music Department's Annual Tag Day Fundraiser	
	SUPERVISION (Check one.)	
	<input checked="" type="checkbox"/> Students will be directly supervised by adults on this trip at all times	
	<input type="checkbox"/> Students will be directly supervised by adults on this trip with the following exceptions _____	
	TRANSPORTATION BEING PROVIDED (Check all that apply.)	
<input checked="" type="checkbox"/> Walking <input type="checkbox"/> School Bus <input type="checkbox"/> Commercial Carrier <input checked="" type="checkbox"/> Personal Vehicle <input type="checkbox"/> Leased Vehicle <input type="checkbox"/> County Vehicle <input type="checkbox"/> None		
DRIVERS OF PRIVATE OR LEASED VEHICLES (Check all that apply.)		
<input type="checkbox"/> Student <input checked="" type="checkbox"/> Parent <input type="checkbox"/> Teacher or Staff Member <input type="checkbox"/> Other Adult		
VEHICLE TYPE (Check all that apply.)		
<input checked="" type="checkbox"/> Car <input checked="" type="checkbox"/> Van (10 passenger or less) <input checked="" type="checkbox"/> SUV <input type="checkbox"/> Other _____ <i>(Specify)</i>		
RISK RELATED (Check all that apply.)		
<input type="checkbox"/> Swimming Pool <input type="checkbox"/> Amusement or Theme Park <input type="checkbox"/> Beach or Ocean <input type="checkbox"/> Other _____ <i>(List activity)</i>		
STOCK EPINEPHRINE (Check one) <input type="checkbox"/> Will be available on this trip <input checked="" type="checkbox"/> Will not be available on this trip		

Pupil Agreement

While participating in this field trip, I will accept responsibility for maintaining good conduct and appearance, and I will follow directions at all times.

Signature of Student _____

Date _____

PARENTAL AUTHORIZATION AND ACKNOWLEDGEMENT OF RISKS

I understand that participation in this field trip is voluntary, that it is not required, and that it exposes my child to some risk(s). I also understand that the trip may include amusement activities and that participation in any amusement activities will expose my child to some risk of injury or even death. I have read and understand the description of the field trip (attached) and authorize my child to participate in the planned components of the field trip to the extent indicated by my signature below. I also understand that participation in the field trip will involve activities off school property; therefore, neither the Fairfax County School Board, or its employees and volunteers, will have any responsibility for the condition or use of any nonschool property.

PARENT PERMISSION (Check all that apply.)

- Participation in all aspects of this trip.
- Participation in all aspects of this trip, except the amusement and theme park activities.
- Participation in all aspects of this trip, except the water-related activities.

I give permission for _____ to participate in this field trip.

Signature of Parent _____

Date _____

IMPORTANT NOTICE Fairfax County Public Schools (FCPS) cannot be responsible for reimbursements to parents or students of money submitted as advance payment (e.g., for Broadway shows, transportation, or hotels) for any field trip that FCPS cancels. It is strongly recommended that you personally review any tour company's or commercial carrier's contract, including its stated refund policies, BEFORE your child signs up or pays for the trip.

TO BE COMPLETED AT HOME



EMERGENCY CARE INFORMATION

In case of an emergency, the school staff will contact 911.
Every attempt will be made to contact a parent, a guardian, or a designated emergency contact.

STUDENT INFORMATION				
Last:	First:	Middle:	Date of Birth:	Gender: <input type="checkbox"/> M <input type="checkbox"/> F
School Name:		ID No.:	Teacher or Counselor :	Bus # (AM): Bus # (PM):
<input type="checkbox"/> Student has medical alert information on file. See page 2 for details.				

PARENT/GUARDIAN CONTACT INFORMATION				
This form is to be completed by the enrolling parent. The enrolling parent is the natural or adoptive parent or legal guardian with whom the student lives the preponderance of the school week and who enrolled the student in school.				
Enrolling Parent Last: First: Middle:			Telephone	
Home:				
Number:	Street:	Apt. #:		Work:
City:		State:	Zip:	
Cell:				
Relationship: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Foster Parent <input type="checkbox"/> Self		<input type="checkbox"/> Resides with	Language:	E-mail:
Other Parent Last: First: Middle:			Telephone	
Home:				
Number:	Street:	Apt. #:		Work:
City:		State:	Zip:	
Cell:				
Relationship:		<input type="checkbox"/> Resides with	Language:	E-mail:
Other Parent Last: First: Middle:			Telephone	
Home:				
Number:	Street:	Apt. #:		Work:
City:		State:	Zip:	
Cell:				
Relationship:		<input type="checkbox"/> Resides with	Language:	E-mail:
Other Parent Last: First: Middle:			Telephone	
Home:				
Number:	Street:	Apt. #:		Work:
City:		State:	Zip:	
Cell:				
Relationship:		<input type="checkbox"/> Resides with	Language:	E-mail:

OTHER CONTACT INFORMATION			
Please list at least two people we may call if the parent(s) or guardian(s) cannot be reached in the event of an emergency. These people also have your permission to pick your child up from school during the school day.			
Name of Person	Relationship	Language	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

* Please remember to sign page 2.



EMERGENCY CARE INFORMATION

In case of an emergency, the school staff will contact 911.
Every attempt will be made to contact a parent, a guardian, or a designated emergency contact.

STUDENT INFORMATION					
Last: _____	First: _____	Middle: _____	Date of Birth: _____	Gender: <input type="checkbox"/> M <input type="checkbox"/> F	Grade: _____
School Name: _____	ID No.: _____	Teacher or Counselor: _____		Bus # (AM): _____	Bus # (PM): _____
Siblings attending the same school (complete if applicable). Name(s): _____			Is Internet access available in your home for your child/children? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Declined		

CURRENT HEALTH CONDITIONS	
Below check any current health condition that may require attention during the school day. Also complete and submit Health Information form SS/SE-71 if your child has health conditions that require attention during the school day. See below for medical alert information currently on file.	
<input type="checkbox"/> allergies (be specific) <input type="checkbox"/> foods _____ <input type="checkbox"/> medicines _____ <input type="checkbox"/> bee sting or insect bite _____ <input type="checkbox"/> other _____ <input type="checkbox"/> asthma <input type="checkbox"/> cancer <input type="checkbox"/> diabetes <input type="checkbox"/> hearing problems <input type="checkbox"/> hearing aid(s) <input type="checkbox"/> heart problems (be specific) _____ _____	<input type="checkbox"/> hemophilia <input type="checkbox"/> sickle cell anemia <input type="checkbox"/> physical disability (be specific) _____ <input type="checkbox"/> respiratory (be specific) _____ <input type="checkbox"/> seizures <input type="checkbox"/> vision problems (be specific) _____ <input type="checkbox"/> glasses <input type="checkbox"/> contacts <input type="checkbox"/> other (be specific) _____ _____
List all medications and dosages your child receives on a continual basis: _____ _____ _____	

MEDICAL ALERT INFORMATION ON FILE
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> This space reserved for system printing of Health Information </div>

PHYSICIAN INFORMATION	
My child's medical care is provided by: _____ <div style="display: flex; justify-content: space-between; font-size: small;"> (name of doctor, clinic, or HMO) (telephone) </div>	
Does your child have health insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, medical coverage is provided by: _____ <div style="display: flex; justify-content: space-between; font-size: small;"> (health insurance company, assistance program, HMO, etc.) (telephone) </div>	

First aid and emergency treatment will be provided to students in accordance with the current version of FCPS Regulation 2102 or in accordance with the student's individualized health plan.

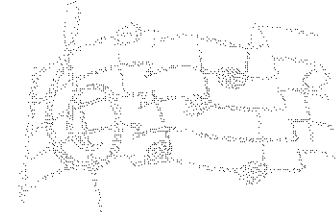
ENROLLING PARENT OR GUARDIAN SIGNATURE: _____ DATE: _____

WELCOME TO THE 2014-2015 WHS CHORAL BOOSTERS

Westfield High School Choral Boosters, Inc. is a non-profit organization supporting the Westfield High School Choral Department. Our mission is to promote and encourage support of the program and provide financial assistance and services that enhance the choral program. Additionally, the Boosters are committed to providing a robust scholarship program. Westfield High School Choral Boosters, Inc. is a 501 (c) 3 non-profit organization and your donation is tax deductible*. Westfield High School Choral Boosters, Inc. welcomes corporate sponsors and is eligible for corporate matching programs.

We offer a level of membership for everyone, so please join us today. Your membership (one per household) entitles you to attend and participate in our monthly Booster meetings, recognition by name in all choral concert programs and a thank-you gift of your choosing. Those who contribute at higher membership levels receive additional privileges as defined below:

Silver	\$10-\$49	One thank-you gift PLUS name in all programs
Gold	\$50-\$99	same as Silver PLUS 2 nd thank-you gift
Platinum	\$100-\$249	same as Platinum PLUS 3 rd thank-you gift
Director	\$250-\$499	same as Platinum PLUS Choir short-sleeve t-shirt
Patron	\$500 up	same as Platinum PLUS 2 nd Choir short-sleeve t-shirt








Thank you for your support!

Westfield High School Choral Boosters, Inc. Membership – 2014-2015

NAMES _____ STUDENT NAME _____
 STREET _____ CITY _____ ZIP _____
 E-MAIL _____
 HOME PHONE _____ CELL _____

MEMBERSHIP LEVEL
(see details above)

THANK-YOU GIFT: Please indicate # of gift(s) based on Membership Level.

- | | | |
|--|--|---|
| <input type="checkbox"/> Silver | ___ Westfield Chorus window decal |  |
| <input type="checkbox"/> Gold | ___ Westfield Choral Dept. window cling |  |
| <input type="checkbox"/> Platinum | ___ Westfield Choral Dept. magnet |  |
| <input type="checkbox"/> Director | ___ Westfield Choir Ensemble magnet |  |
| <input type="checkbox"/> Patron | ___ Westfield Choir t-shirt (Director/Patron Level Supporter will be contacted for size needed.) |  |
| <input type="checkbox"/> Other (\$_____) | | |

Thanks! No gift needed.

*less actual cost of item (decal \$2.50; cling \$2.50; magnet \$2.50; t-shirt \$8).

Booster Use: Letter and/or gift(s) sent _____.

*Please deliver or mail this form, along with your check or money order payable to WHS CBI, to:
 WHS Choral Boosters Membership, Westfield High School, 4700 Stonecroft Blvd, Chantilly, VA 20151*

PARENT VOLUNTEERS NEEDED FOR THE 2014-2015 WESTFIELD HIGH SCHOOL CHORAL PROGRAM!

This coming school year is filled with many wonderful and exciting events that your student(s) will have the opportunity to experience. Equally important, you, as a parent, will have the opportunity to participate in the success of the program. The WHS Choral Department has achieved a reputation for excellence, which is on display throughout the year at various events both locally and regionally. The high quality of the performances both seen *and* heard on the stage is directly due to the efforts and talents of the dedicated and professional faculty, along with the exceptional and gifted students. However, these events could not take place, or be the success that they are, without the many dedicated parents who work behind the scenes to help plan and organize the events and ensure that the events are successful.

There are several fundraising activities throughout the year that will raise much-needed funds for the Choral Department (and the students) and for which significant volunteer assistance will be needed. Being a part of your child's WHS Choral experience will give you the opportunity to be involved in their activities throughout the school year, as well as the satisfaction of being a part of a successful program or event. Your student(s) can earn up to 10 points toward their Choir Varsity letter or pin through your volunteer efforts!!



Thank you for your support!

WHS Choral Department Volunteer Form - 2014-2015

NAMES _____ STUDENT NAME _____
 STREET _____ CITY _____ ZIP _____
 E-MAIL _____
 HOME PHONE _____ CELL _____

Please indicate with an "X" any/all areas in which you are interested in helping.

Year Long Positions Available:

<input type="checkbox"/> Director	<input type="checkbox"/> Uniform Coordinator	<input type="checkbox"/> Concert Videographer
<input type="checkbox"/> Event Coordinator	<input type="checkbox"/> Volunteer Coordinator	<input type="checkbox"/> Concert Photographer
<input type="checkbox"/> House Manager	<input type="checkbox"/> Spring Trip Assistant	

As Needed:

<input type="checkbox"/> Concert Check-In	<input type="checkbox"/> Concert Usher	<input type="checkbox"/> Stage set-up/tear-down
<input type="checkbox"/> Concert Chaperone	<input type="checkbox"/> Publicity	
<input type="checkbox"/> Concert Spirit Items Sales	<input type="checkbox"/> Banquet Coordinator	<input type="checkbox"/> Other _____

Fundraisers:

<input type="checkbox"/> Claire's Gourmet	<input type="checkbox"/> Tag Day	<input type="checkbox"/> Pie Sale
<input type="checkbox"/> Dance Marathon	<input type="checkbox"/> Cookie Dough Sale	

*Please deliver to the Choral Department or mail to:
 Westfield High School Choral Boosters, Westfield High School, 4700 Stonecroft Blvd, Chantilly, VA 20151*

Booster Use: Entered in Charms _____



Choir Night! Choir Night! Choir Night!

Director's Highlights

- Overview of Choral Program
- Review of important sections of Handbook
- Calendar of Events
- Spring Trip Info

Choral Boosters

- Introduction of Board Members and Coordinators
- Importance of CHARMS
- Volunteer Opportunities

Check if you've filled out all your forms!

Sign in to Charms!

Meet choir parents!

Tuesday, September 16th
7:00pm Lecture Hall
IMPORTANT MEETING FOR PARENTS!

DRESS FITTINGS FOR GIRLS
BLACK BOX

TUX FITTINGS FOR BOYS
CHOIR ROOM



Choir Booster Meetings				
2 nd Tuesday of Each Month in the Choir Room				
10/14	11/11	12/9	1/13	2/10
	3/10	4/14	5/12	6/9

Westfield High School

2014 -2015 Choral Department Varsity Letter

Each singer is a valuable member of our ensemble and our department, and your service and support is greatly appreciated. Students who go above and beyond in their service and dedication to the choral department and the performing arts may be awarded a Westfield Varsity Letter or pin.

To be eligible for a Letter or Pin, students must participate in all required performances, in Tag Day (or Tag Day prep - events), and earn 100 points. Please fill out the application below, using the Points Form on the back of this sheet. Applications are due to Mrs. Pierce no later than Friday, May 21st. Letters and Pins will be awarded at our June 5th Awards Banquet.

Name: _____

Ensemble: _____

Tag Day Participation(or equivalent) _____ Yes _____ No

Fall Concert Performance _____ Yes _____ No

Candlelight Concert Performance _____ Yes _____ No

Pre-Assessment Concert _____ Yes _____ No

District 11 Assessment Performance _____ Yes _____ No

Spring Concert Performance _____ Yes _____ No

Total Points Earned: _____

Are you applying for a (circle one) Letter or 1st Pin 2nd Pin 3rd Pin 4th Pin

I certify that I have filled out this application truthfully and that the information is accurate. I have checked to make sure that my points are added correctly.

Student Signature

Date

2014 - 2015 Westfield High School Choral Department Varsity Letter

Points Worksheet

Activity	Point Value	Points Earned
Senior Honors Choir Audition*	15 points	
District Choir Audition*	10 points	
All-State Chorus Audition*	10 points	
Honors Choir Participant	40 points	
All-State Chorus Participant	30 points	
District Choir Participant	30 points	
Tri-M Honor Society	15 points	
Accompanist for performance	20 points	
Student conductor, composer, or choreographer for a choral performance	20 points	
Soloist during concert	10 points	
Perform in Choral Cabaret, Coffee House, etc (Please list details)	15 pointes (max 30)	
National Anthem Performance at a WHS Event (solo/small group)	10 points (max 30)	
Regular Private Voice and/or Piano Lessons	10 points	
Participation in the Choir Buddy Program	15 points	
Regular Participation in community or church choir	10 points	
Participation in the School Musical	15 points	
Student Service Hours to Choir	5 points per hour (max 25)	
Parent Service Hours to Choir	2 points per hour (max 10)	
Participation in Spring Trip	25 points	
Participation in Band, Orchestra, Guitar, or Music Theory	15 points	
Member of more than one Choral Group	20 points	
TOTAL POINTS		

*Audition points are intended for students who audition but are not accepted into the ensemble. Students who audition and are accepted into Honors Choir, All-State, or District Choir may only count the participant points.