



Westfield High School

FAIRFAX COUNTY
PUBLIC SCHOOLS

4700 Stonecroft Road
Chantilly, Virginia 20151

January 31, 2014

Dear Parents/Guardians of students in the Westfield Band Program:

What a banner year it has been for the WHS Band Program! I am so proud of all that our students have achieved and the Marching Bulldogs' participation in the 2014 Tournament of Roses Parade will be part of a legacy of which we can all be proud. As you know, the collective efforts, talents, and support of students, staff, and parents have been and will continue to be critical if we wish to maintain the world-class standards that have become synonymous with the Westfield High School Band Program. Your loyalty and commitment to our program are much appreciated.

Recently, however, it has been brought to my attention that there may be some confusion with the manner in which this year's on-line registration form appeared; specifically the Marching Band Development and Concert Band Development components of the registration. Money collected via both Development payments were used to uphold the quality of the program by providing equipment and services to students. The aforementioned Development payments were not mandatory fees. Unfortunately, I now realize that the format of the registration form implied that they were. Please know that we are already working on correcting this for next year's registration process.

We are currently navigating new guidance and protocol now in place for the collection of fees, and the booster's role in this endeavor. I regret that there was any confusion or misunderstanding and therefore, we are offering those interested the opportunity to request a refund of the Development payment. If you wish to do so, please send a letter of request to:

Westfield High School Band Boosters
4700 Stonecroft Blvd.
Chantilly, Va. 20151

Your request must be received in writing (or typewritten) no later than 4:00 p.m. on Friday, February 14, 2014, in order for us to honor your request.

Once again, I appreciate your support and I apologize for any/all misunderstandings.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tim Thomas'.

Tim Thomas
Principal
Westfield HS