

FALLS CHURCH HIGH SCHOOL
FALLS CHURCH, VA 22042

Acct Nbr w/ Vendor	Vendor Name	Payment Number	Check Date	Check #	Check Amount
1197094	4imprint, Inc.	0010454	5/5/2014		\$2,873.68
Vendor Invoice Number	Date	Fund	Fund Description	Fund Amount	
3308818/1197094	5/5/2014	52550-00-00	Educational Contingency-General Rev/Exp	\$2,873.68	


52550-00-00 Educational Contingency-General Rev/Exp

\$2,873.68

SF4001-1SC

TO REORDER, CALL YOUR LOCAL SAFEGUARD DISTRIBUTOR AT 800-222-0842

HW6FNZ0010000 L96LC014610

 SAFEGUARD UNIFORMS • CLOTHING • EQUIPMENT



PURCHASE REQUISITION, ORDER,
AND RECEIVING REPORTTHIS ORDER IS SUBJECT TO THE LAWS OF THE
COMMONWEALTH OF VIRGINIA AND THE FAIRFAX
COUNTY PURCHASING RESOLUTION.THE PURCHASE ORDER NUMBER APPEARING
AT RIGHT MUST APPEAR ON ALL DELIVERIES,
PACKAGES, INVOICES, PACKING SLIPS, AND
RELATED CORRESPONDENCE.

PO Number

14-1099

Vendor:

Best Source

Bill To: FINANCE OFFICE

Date:

4/3/14

Deliver or Ship To (if different from above):

Colleen Lally
7521 Jaguar Trail
Falls Church, VA 22042

Finance Use Only

Account to be Charged:

☐ APPR ☐ Green Dollars ☒ LSAF

Account Number 32550.00.00

Paid by Pcard

VENDOR: Please request valid FCPS identification if this purchase order is presented in person.

ITEM NUMBER	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT	QTY RECD
	RETRACTABLE bridge w/ logo	ea	250	\$1.49	372.50	
	net set up	ea	1	30.00	30.00	
	USB 2.0 giga flash drive	ea	250	9.49	2,372.50	
	net set up	ea	1	40.00	40.00	
	S/H				58.00	
Not To Exceed \$3,000-				Tax		
				Shipping and Handling		
Purchase Is: <input type="checkbox"/> Taxable <input type="checkbox"/> Non-Taxable	Tax Exemption Number		Total		2,873.18	

Special Instructions

Requested By

C. J. Lally

Date

4/3/14

Approved By

Date

Approved By Principal/Program Manager

Date

4/4/14

ACCEPTANCE ACKNOWLEDGEMENT *

Please read the Instructions to Receiving Employee on the reverse

Delivery Is ☐ Partial ☐ Final ☐ Accepted and Conforms to the Purchase Order Except as Noted in Remarks

Signature of Receiving Employee

Date Received

I certify that the goods or services have been received or performed, inspected, and accepted as satisfactory, except as noted.

Remarks



Order Number: 2548042

Order Date: 4/10/2014

Customer Number: [REDACTED]

Salesperson: OB

Order Assigned to: LM

100% received
OK to pay
[Signature]

Sold To:	Ship To:
----------	----------

4IMPRINT
101 COMMERCE STREET
PO BOX 320
OSHKOSH, WI 54901

FALLS CHURCH HIGH SCHOOL
7521 JAGUER TRAIL
ATTN: COLLEEN LALLY
Falls Church, VA 22042

Customer P.O.	Ship VIA	3rd Party	Est. Ship Date	Ship Date	In Hand	Terms
8961589-2	UPSGRND	29W464		4/17/2014	4/24/2014	NET 30
Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
RBRCA-W	EACH	250	250 PCS			
WHITE 30" RETRACTABLE CARABINE						

4 - 18-14

1 BO x 250 PCS

4 Imprint Inc.
101 Commerce St.
PO Box 320
Oshkosh, WI 54903-0320

PACKING SLIP

Shipper ID S022246
Sales Order No. 062540
Order Type Sales Order

SHIP TO:

Colleen Lally
Falls Church High School
7521 Jaguar Trail
Falls Church, VA 22042

PAGE 1

F.O.B. POINT		SHIP VIA		ORDERED BY		INTERNAL P.O. NO.	
Spokane		UPS 3rd Sel Orange				8961589-1	
ORDER DATE		TERMS		SALES PERSON		SITE	SHIP COMPLETE
4/10/2014		Net 30		Linda Shea		SPK	Yes
LINE	PART NUMBER	QUANTITY	UNITS	QTY SHIPPED	QTY BO	BIN LOCATION	BIN QTY

00001	STANDPOUCH-N-N	250	EA	250	0	00	250
	Standard Pouch						
00002	1082FMS-N	250	EA	250	0	00	250
	1082FMS Flash Memory Drive 2GB 287 Green						

Boxes

Pulled

Total Weight

Inspected

Charges

Packed



OK to go
C. Gall
5.5.14

Invoice 3308818

Page 1

101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free 877-446-7746
Free Fax 800-355-5043

ASMA CHAUDHARY
FALLS CHURCH HIGH SCHOOL
7521 JAGUAR TRAIL
FALLS CHURCH VA 22042

Shipping Address

Colleen Lally
Falls Church High School
7521 Jaguar Trail
FALLS CHURCH, VA 22042
USA
Tel: 703-207-4000

Invoice Number 3308818

Invoice Date April 25, 2014

Your Order No. 14-1099

Account No. [REDACTED]

Account Rep. Madeline Westenberger

Our Order No. 8961589

Item		Clip-On Retractable Badge Holder - Opaque		Colors (Tag,Clip): White, Chrome	
Qty	Item #	Description	Unit \$	Price \$	Total \$
250	7573-S	Clip-On Retractable Badge Holder - Opaque	1.4900	372.50	372.50
1	Misc. Charge	PMS Color Match	0.0000	0.00	0.00
1	Set-Up Charge	Set-Up Charge	40.0000	40.00	40.00
		Freight		11.34	11.34
					423.84

Item		Carabiner USB Drive - 2GB		Colors (Drive,Trim): Hunter Green, Chrome	
Qty	Item #	Description	Unit \$	Price \$	Total \$
250	118947-2G	Carabiner USB Drive - 2GB	9.4900	2,372.50	2,372.50
1	Set-Up Charge	Set-Up Charge(Per Order Line)	30.0000	30.00	30.00
		Freight		47.34	47.34
					2,449.84

Total Net 2,873.68

Total Tax 0.00

Grand Total 2,873.68

Total Due 2,873.68

Please ensure that payment is received by May 25 2014.



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free 877-446-7746
Free Fax 800-355-5043

Invoice Number	3308818	Account No.	
Invoice Date	April 25, 2014	Account Rep.	Madeline Westenberg
Your Order No.	14-1099	Our Order No.	8961589

Thank You! We appreciate your business.
Any overruns you may have received are yours with our compliments.

- To insure proper credit to your account, please quote "3308818/1197094" on your check or remittance.
- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- Please make checks payable to 4imprint

4imprint Federal ID #39-1837105, GSA Contract # GS-07F-9626S. A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

Please visit our website - www.4imprint.com

Please Remit to:
4imprint, Inc.
25303 Network Place
Chicago, IL 60673-1253

FALLS CHURCH HIGH SCHOOL
FALLS CHURCH, VA 22042

Acct Nbr w/ Vendor	Vendor Name	Payment Number	Check Date	Check #	Check Amount
1197094	4imprint, Inc.	0010546	6/2/2014		\$1,905.55
Vendor Invoice Number	Date	Fund	Fund Description	Fund Amount	
9090994	6/2/2014	52550-00-00	Educational Contingency-General Rev/Exp	\$1,905.55	


52550-00-00 Educational Contingency-General Rev/Exp

\$1,905.55

SF4001-1SC

TO REORDER, CALL YOUR LOCAL SAFEGUARD DISTRIBUTOR AT 800-222-0842

HW6FNZ0010000 L96LC014610

 SAFEGUARD LITHO IN USA 34512 247503111





PURCHASE REQUISITION, ORDER,
AND RECEIVING REPORT

THIS ORDER IS SUBJECT TO THE LAWS OF THE
COMMONWEALTH OF VIRGINIA AND THE FAIRFAX
COUNTY PURCHASING RESOLUTION.

THE PURCHASE ORDER NUMBER APPEARING
AT RIGHT MUST APPEAR ON ALL DELIVERIES,
PACKAGES, INVOICES, PACKING SLIPS, AND
RELATED CORRESPONDENCE.

PO Number

14-1174

Vendor:

4111print

Bill To: FINANCE OFFICE

Date:

4/30/14

Finance Use Only

Account to be Charged:

☐ APPR ☐ Green Dollars ☒ LSAF

Account Number 53551260-00

Paid by Pcard

Deliver or Ship To (if different from above):

VENDOR: Please request valid FCPS identification if this purchase order is presented in person.

ITEM NUMBER	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT	QTY RECD
5576	Pocket Buddy Notebook		150	2.25	337.50	
	Set Up		1		55.00	
	Freight		1		64.39	
74001	Back 2 Back Curriculum		144	3.75	540.00	
	Set Up		1		55.00	
	Freight		1		58.39	
105889-16	Sprint Tumbler - 16 oz.		144	6.12	881.28	
	Set Up		1		55.00	
	Freight		1		106.36	
14066 1511 W	21" Round Table - 15x11		250	7.2	1800.00	
	Set Up				65.00	
	Freight				7.88	
				Tax		
Total to be paid \$200				Shipping and Handling		
Purchase Is: <input type="checkbox"/> Taxable <input type="checkbox"/> Non-Taxable		Tax Exemption Number		Total		

Special Instructions

More Teachers, etc

Requested By Day Henry Date 4/30/14

Approved By

Date

Approved By Principal/Program Manager Michael White

Date 4/30/14

ACCEPTANCE ACKNOWLEDGEMENT *

Please read the Instructions to Receiving Employee on the reverse

Delivery Is ☐ Partial ☐ Final ☐ Accepted and Conforms to the Purchase Order Except as Noted in Remarks

Signature of Receiving Employee

Date Received

I certify that the goods or services have been received or performed, inspected, and accepted as satisfactory, except as noted.

Remarks

The Express Line
asi/51197

Packing Slip	ORD714196
Date	5/14/2014
Page	1



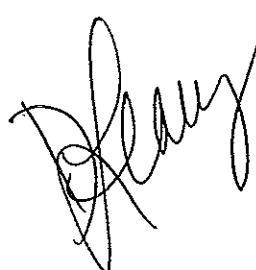
Bill To:

4 Imprint Inc
PO Box 320
Oshkosh WI 54901

Ship To:

Falls Church High School
9090994 14 11174
7521 Jaguar Trl
Day Leary
Falls Church VA 22042-7597

dn

Purchase Order No.		Customer ID		Salesperson ID		Shipping Method		Payment Terms		Req Ship Date		Master No.	
9090994-3						UPS GROUND TP		Net 30		5/21/2014		741,841	
Ordered	Shipped	B/O	Item Number	Description							Site	UOM	
144	144	0	5049	16 oz spirit - green w/1 color imp							MAIN	Each	
6	6	0	5049	16 oz spirit - green w/1 color imp ** COMPLIMENTARY **							MAIN	Each	
1	1	0	SU	Setup							MAIN	Each	
			2X12X12										

EXACT QTY ONLY
TP# 29W-464

PACKING LIST

4IMPRINT
5151 MOUNDVIEW DRIVE
RED WING MN 55066

15-May-14
UPS

SHIP TO: FALLS CHURCH HIGH SCHOOL
7521 JAGUAR TRL
ATTN DAY LEARY
FALLS CHURCH VA 22042

SALES ORDER #: W42986
PURCHASE ORDER# 9090994-2

LINE #:	QTY	PART #:	DESCRIPTION:
2	144	45036	KOOZIE SIX-PACK KOOLER



Date Ordered
Order #

May 14, 2014
A353574

Billing (AP) Address:

Imprint Inc
ACCOUNTS PAYABLE
101 COMMERCE ST
OSHKOSH, WI 54901

Shipment GROUND
Information:

Product

70203101 - Grab Bags - Low Minimum

Shipping Destination Address:

Falls Church High School
Day Leary
7521 JAGUAR TRL
FALLS CHURCH, VA 22042

Quantity

250

A handwritten signature in black ink, appearing to read "Day Leary", is positioned in the center-right of the page.

Packing Slip

Date: 29-MAY-14

777027

Page: 1 of 1

Bill To:

4 IMPRINT INC

PO BOX 320

101 COMMERCE ST.

States OSHKOSH, WI 54901, United States

Ship To:

ATTN: DAY LEARY

FALLS CHURCH HIGH SCHOOL

7521 JAGUAR TRL

FALLS CHURCH, VA 22042-7597, United

Tax Name: SWEDA_TAX

Tax Number:

Delivery Name: 13445447

Pick Up Date: 19-MAY-14

FOB:

Ship Method: UPS Ground - End of day

Freight Terms: Third Party Billing

Way Bill: 1Z88824A0347139677

Item Number Description	Reference1 Shipper	Reference2 Account	Order Number
MP101-GN 5"x 7" Pocket-Buddy	Ref: 14-1174 29W464	9090994-1	6489207

Notebook ; Green



Lot Number Qty Shipped	Sublot Number	Grade	Order Line Number	UOM	Qty Requested
578549 150.00000				2.1 EA	150.00000

Gross Weight:
LBS Volume:

FT3

LBS

Net Weight:57

Additional Information:

Total Cartons: 3

Unshipped Details

Item Number	Order Number	Line Number	Unshipped Qty
-------------	--------------	-------------	---------------

*** Returns/Claims: Sweda Company, LLC must be contacted within 30 days of the actual shipment date to obtain a Return Material Authorization (RMA) number for any item to be returned or credited. After 30 days we will not process non-warranty related claims.

- On time
- On Budget
- On Anything
- Online

101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com
Tel: Toll Free 877-446-7746
Fax: Free Fax 800-355-5043

Main Address	Invoice Address	Delivery Address
7521 JAGUAR TRL FALLS CHURCH VA 22042-7597 USA	F.A.O. Accounts Payable 7521 Jaguar Trail Falls Church VA 22042 USA	Day Leary 7521 JAGUAR TRL FALLS CHURCH VA 22042-7597 USA Tel: 571-331-2474

Order Confirmation	9090994	Order Date:	5/9/2014
Account Rep	Ryan Vamosy	Account Number.:	
Administrator	Ryan Vamosy	Cust Ref.:	
Contract User Id			

Pocket Buddy Notebook Colors (base, trim): BASE, TRIM				
Qty	Item #	Description	Unit	Total
150	8596	Pocket Buddy Notebook	\$2.2500	\$337.50
1		Set-Up Charge	\$55.0000	\$55.00
		Freight		\$66.39
		Tax		\$0.00
		Total		\$458.89

Artwork Instructions:

Product Colour (Base, Trim): Translucent Green Black

Branding Location: Center

Branding Colours: Pantone White

Questions call: Ryan Vamosy Phone: 877-446-7746 Ext 8564 Email:RVamosy@4imprint.com Direct Fax: 1-800-355-5043

KOOZIE® 6-Pack Cooler Colors (base, trim): BASE, TRIM				
Qty	Item #	Description	Unit	Total
144	74001	KOOZIE® 6-Pack Cooler	\$3.6500	\$525.60
1		Set-Up Charge(Per Order Line)	\$55.0000	\$55.00
		Freight		\$58.54
		Tax		\$0.00
		Total		\$639.14

Artwork Instructions:

Product Colour (Base, Trim): Hunter Green Black

Branding Location: Front

Branding Colours: Pantone White

Questions call: Ryan Vamosy Phone: 877-446-7746 Ext 8564 Email:RVamosy@4imprint.com Direct Fax: 1-800-

Spirit Tumbler - 16 oz. Colors (base, trim): BASE, TRIM				
Qty	Item #	Description	Unit	Total
144	105869-16	Spirit Tumbler - 16 oz.	\$3.1200	\$449.28
1		Set-Up Charge	\$55.0000	\$55.00
		Freight		\$100.36
		Tax		\$0.00
		Total		\$604.64

Artwork Instructions:**Product Colour (Base, Trim):** Green Green**Branding Location:** Side**Branding Colours:**Pantone White

Questions call: Ryan Vamosy Phone: 877-446-7746 Ext 8564 Email:RVamosy@4imprint.com Direct Fax: 1-800-355-5043

Oxo-Biodegradable Grab Bag - 15" x 11" - White Colors (base, trim): BASE, TRIM				
Qty	Item #	Description	Unit	Total
250	104566-1511-W	Oxo-Biodegradable Grab Bag - 15" x 11" - White	\$0.5200	\$130.00
250		Handling Charge per Piece	\$0.0000	\$0.00
1		Set-Up Charge	\$65.0000	\$65.00
		Freight		\$7.88
		Tax		\$0.00
		Total		\$202.88

Artwork Instructions:**Product Colour (Base, Trim):** White White**Branding Location:** Front**Branding Colours:**Pantone Pantone 341C Green

Questions call: Ryan Vamosy Phone: 877-446-7746 Ext 8564 Email:RVamosy@4imprint.com Direct Fax: 1-800-355-5043

Grand Total: \$1905.55**Thank you for your order!**

If you need to make a change Please call your account representative. Their name and phone number are shown above.

Shipment Details**Ship To:**

Address as above

Qty	Item #	Must Ship	Carrier, Service	Due Date	Freight
144	105869-16	5/19/2014	UPS Ground (Parcel)	5/26/2014	\$100.36
144	74001	5/14/2014	UPS Ground (Parcel)	5/21/2014	\$58.54

150	8596	5/15/2014	UPS Ground (Parcel)	5/22/2014	\$66.39
250	104566-1511-W	5/15/2014	UPS Ground (Parcel)	5/22/2014	\$7.88



Invoice 9090994

Page 1

101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free 877-446-7746
Free Fax 800-355-5043**Main Address**DAY LEARY
FALLS CHURCH HIGH SCHOOL
7521 JAGUAR TRL
FALLS CHURCH, VA 22042-7597**Invoice Address**Day Leary
Falls Church High School
7521 Jaguar Trail
Falls Church VA 22042
USA**Shipping Address**Day Leary
Falls Church High School
7521 JAGUAR TRL
FALLS CHURCH, VA 22042-7597
USA
Tel: 571-331-2474

Fax: 703-207-4097

Order Number 9090994

Customer Ref # 14-1174

Account No. [REDACTED]

Date May 30, 2014

Account Rep. Ryan Vamosy

Item		Pocket Buddy Notebook				Colors (Cover,Spiral): Translucent Green, Black	
Qty	Item #	Description	Unit \$	Price \$	Total \$		
150	8596	Pocket Buddy Notebook	2.2500	337.50	337.50		
1	Set-Up Charge	Set-Up Charge	55.0000	55.00	55.00		
		Freight		66.39	66.39		
					458.89		

Item		KOOZIE® 6-Pack Cooler				Colors (Cooler,Trim): Hunter Green, Black	
Qty	Item #	Description	Unit \$	Price \$	Total \$		
144	74001	KOOZIE® 6-Pack Cooler	3.6500	525.60	525.60		
1	Set-Up Charge	Set-Up Charge(Per Order Line)	55.0000	55.00	55.00		
		Freight		58.54	58.54		
					639.14		

Item		Spirit Tumbler - 16 oz.				Colors (Tumbler,Lid and Straw): Green, Green	
Qty	Item #	Description	Unit \$	Price \$	Total \$		
144	105869-16	Spirit Tumbler - 16 oz.	3.1200	449.28	449.28		
1	Set-Up Charge	Set-Up Charge	55.0000	55.00	55.00		
		Freight		100.36	100.36		
					604.64		

Item		Oxo-Biodegradable Grab Bag - 15" x 11" - White				Colors (Bag,Trim): White, White	
Qty	Item #	Description	Unit \$	Price \$	Total \$		
250	104566-1511-W	Oxo-Biodegradable Grab Bag - 15" x 11" - White	0.5200	130.00	130.00		
1	Set-Up Charge	Set-Up Charge	65.0000	65.00	65.00		
250	Delivery	Handling Charge per Piece	0.0000	0.00	0.00		
		Freight		7.88	7.88		
					202.88		

Grand Total 1,905.55



Invoice 9090994

Page 2

101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free 877-446-7746
Free Fax 800-355-5043

Order Number 9090994

Date May 30, 2014

Account No.

Account Rep.

Ryan Vamosy

Thank You! We appreciate your business.

Any overruns you may have received are yours with our compliments.

- To insure proper credit to your account, please quote "9090994/1197094" on your check or remittance.
- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- Please make checks payable to 4imprint

4imprint Federal ID #39-1837105. A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

Please visit our website - www.4imprint.com

Please Remit to:

4imprint, Inc.

25303 Network Place

Chicago, IL 60673-1253

FALLS CHURCH HIGH SCHOOL
FALLS CHURCH, VA 22042

Acct Nbr w/ Vendor	Vendor Name	Payment Number	Check Date	Check #	Check Amount
8560	JOSTENS	0010668	6/24/2014		\$1,333.18
Vendor Invoice Number	Date	Fund	Fund Description	Fund Amount	
16769901	6/24/2014	52550-00-00	Educational Contingency-General Rev/Exp	\$1,333.18	


52550-00-00 Educational Contingency-General Rev/Exp

\$1,333.18

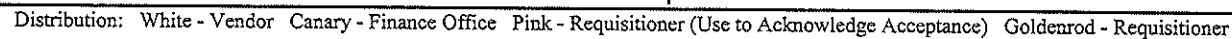
SF4001-1SC

TO REORDER, CALL YOUR LOCAL SAFEGUARD DISTRIBUTOR AT 800-222-0842

HW6FNZ0010000 L96LC014610

 SAFEGUARD LITHO 32A 0FSL2 047121411





TLS SERVICES, LLC

Ship To:

FALLS CHURCH HIGH SCHOOL
7521 JAGUAR TRL
FALLS CHURCH VA 22042-7597
UNITED STATES

Sold To:

FALLS CHURCH HIGH SCHOOL
7521 JAGUAR TRL
FALLS CHURCH VA 22042-7597
UNITED STATES

Page: 1 13-JUN-2014
Delivery: 23487760
Delivery Batch: 4464129
Order No: 15988678
Order Date: 11-JUN-2014
Order Received Date: 11-JUN-2014

Payment Terms: NET 30

WayBill:
FOB:
Purchase Order Number:

Shipping Instructions

AM DELIVERY

Items

Line Item	Item Description	Quantity Ordered	Quantity This Shipment	Quantity To Follow
1 GWN	Gown: BDG.Master.Black.w/ Hood Button.	17	—	—
2 GWN	Gown: BDG.Black.	7	—	—
3 GWN	Gown: BDG.Doctor.Black.w/ Hood Button.	1	—	—
4 SHD	Hood: BDG.Bachelor.Band: Gold.Lining: Gold.Chevron: Black.w/ Cord Button	1	—	—
5 SHD	Hood: BDG.Bachelor.Band: Gold.Lining: Navy Blue.Chevron: White.w/ Cord Button	1	—	—
6 SHD	Hood: BDG.Bachelor.Band: Gold.Lining: Orange.Chevron: Green.w/ Cord Button	1	—	—
7 SHD	Hood: BDG.Bachelor.Band: Gold.Lining: Platinum.Chevron: Navy Blue.w/ Cord Button	1	—	—
8 SHD	Hood: BDG.Bachelor.Band: Gold.Lining: Purple.Chevron: Gold.w/ Cord Button	1	—	—
9 SHD	Hood: BDG.Bachelor.Band: Gold.Lining: Red.Chevron: Navy Blue.w/ Cord Button	1	—	—
10 SHD	Hood: BDG.Bachelor.Band: Pink.Lining: Gold.Chevron: Purple.w/ Cord Button	1	—	—
11 SHD	Hood: BDG.Bachelor.Band: White.Lining: Navy Blue.w/ Cord Button	1	—	—
12 SHD	Hood: BDG.Master.Band: Light Blue.Lining: Black.Chevron: Old Gold.w/ Cord Button	2	—	—
13 SHD	Hood: BDG.Master.Band: Light Blue.Lining: Brown.Chevron: Royal Blue.w/ Cord Button	1	—	—
14 SHD	Hood: BDG.Master.Band: Light Blue.Lining: Green.Chevron: Gold.w/ Cord Button	2	—	—
15 SHD	Hood: BDG.Master.Band: Light Blue.Lining: Hunter Green.Chevron: Old Gold.w/ Cord Button	6	—	—
16 SHD	Hood: BDG.Master.Band: Light Blue.Lining: Navy Blue.Chevron: Lemon.w/ Cord Button	1	—	—
17 SHD	Hood: BDG.Master.Band: Light Blue.Lining: Navy Blue.Chevron: White.w/ Cord Button	1	—	—

If you have any questions please contact your Customer Service Representative at

1-800-845-9291

Continued

TLS SERVICES, LLC

Ship To:

FALLS CHURCH HIGH SCHOOL
7521 JAGUAR TRL
FALLS CHURCH VA 22042-7597
UNITED STATES

Sold To:

FALLS CHURCH HIGH SCHOOL
7521 JAGUAR TRL
FALLS CHURCH VA 22042-7597
UNITED STATES

Page: 2 13-JUN-2014
Delivery: 23487760
Delivery Batch: 4464129
Order No: 15988678
Order Date: 11-JUN-2014
Order Received Date: 11-JUN-2014

Payment Terms: NET 30

WayBill:
FOB:
Purchase Order Number:

Items

Line Item	Item Description	Quantity Ordered	Quantity This Shipment	Quantity To Follow
18 SHD	Hood: BDG.Master.Band: Light Blue.Lining: Royal Blue.Chevron: Silver Gray.w/ Cord Button	1	—	—
19 SHD	Hood: BDG.Master.Band: White.Lining: Green.Chevron: Gold.w/ Cord Button	1	—	—

End



Graduation Regalia



TLS SERVICES, LLC
Distribution List

5693

Delivery: 23487760
Order: 15988678

Page: 1 of
Create Date: 13-JUN-2014 09:00

Ship To: [REDACTED]
FALLS CHURCH HIGH SCHOOL
7521 JAGUAR TRL
FALLS CHURCH VA 22042-7597

Sold To: [REDACTED]
FALLS CHURCH HIGH SCHOOL
7521 JAGUAR TRL
FALLS CHURCH VA 22042-7597

DIST	INDIVIDUAL	TOTAL SALE	DEPOSIT PAID	BALANCE DUE
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Please note: The tax amount listed is estimated and could be subject to change.



INVOICE

Please Pay From This Invoice

Remit to:
Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

Ship To:	No: [REDACTED]	Sold To:	No: [REDACTED]
FALLS CHURCH HIGH SCHOOL 7521 JAGUAR TRL FALLS CHURCH VA 22042-7597		FALLS CHURCH HIGH SCHOOL	

Bill To:	No: [REDACTED]
MRS STEPHANIE CROCHET FALLS CHURCH HIGH SCHOOL 7521 JAGUAR TRL FALLS CHURCH VA 22042-7597	

Q6 OK to pay

Invoice Number	Date	Page
16769901	13-JUN-14	1 of
Terms	Order Number	
FNET35	15988678	
Customer P.O. Number		
Date Shipped	Shipped Via	
13-JUN-14	UPS-1D	
Shipping Ref Num.		
1Z2217510197126846		
Federal Taxpayer ID		
Sales Agent	Sales ID	
TLS SERVICES, LLC	5693	

**For Customer Service Call
1-800-854-7464**

Line No.	Description	Quantity Ordered	To Follow	Quantity Shipped	Unit Price	Extended Price	Total Tax
1	Gown: BDG.Black.	7	0	7	30.00	210.00	.00
2	Gown: BDG.Doctor.Black.w/ Hood Button.	1	0	1	30.00	30.00	.00
3	Gown: BDG.Master.Black.w/ Hood Button.	17	0	17	30.00	510.00	.00
4	Hood: BDG.Bachelor.Band: Gold.Lining: Red.Chevron: Navy Blue.w/ Cord Button	1	0	1	20.00	20.00	.00
5	Hood: BDG.Master.Band: Light Blue.Lining: Royal Blue.Chevron: Silver Gray.w/ Cord Button	1	0	1	20.00	20.00	.00
6	Hood: BDG.Bachelor.Band: White.Lining: Navy Blue. w/ Cord Button	1	0	1	20.00	20.00	.00
7	Hood: BDG.Master.Band: White.Lining: Green. Chevron: Gold.w/ Cord Button	1	0	1	20.00	20.00	.00
8	Hood: BDG.Bachelor.Band: Gold.Lining: Gold. Chevron: Black.w/ Cord Button	1	0	1	20.00	20.00	.00
9	Hood: BDG.Bachelor.Band: Gold.Lining: Purple. Chevron: Gold.w/ Cord Button	1	0	1	20.00	20.00	.00
10	Hood: BDG.Bachelor.Band: Pink.Lining: Gold. Chevron: Purple.w/ Cord Button	1	0	1	20.00	20.00	.00
11	Hood: BDG.Bachelor.Band: Gold.Lining: Orange. Chevron: Green.w/ Cord Button	1	0	1	20.00	20.00	.00
12	Hood: BDG.Master.Band: Light Blue.Lining: Green. Chevron: Gold.w/ Cord Button	2	0	2	20.00	40.00	.00
N		Total Charges Less Discount		Total Tax		Total Deposits	Please Pay This Amount
		+		+		-	=
		1,333.18		.00		.00	1,333.18



INVOICE

Please Pay From Page 1 of this Invoice

Remit to:
Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

Ship To: No: [REDACTED] FALLS CHURCH HIGH SCHOOL 7521 JAGUAR TRL FALLS CHURCH VA 22042-7597	Sold To: No: [REDACTED] FALLS CHURCH HIGH SCHOOL	Invoice Number 16769901	Date 13-JUN-14	Page 2 of 2
		Terms FNET35	Order Number 15988678	
		Customer P.O. Number		
		Date Shipped 13-JUN-14	Shipped Via UPS-1D	
Bill To: No: [REDACTED] MRS STEPHANIE CROCHET FALLS CHURCH HIGH SCHOOL 7521 JAGUAR TRL FALLS CHURCH VA 22042-7597		Shipping Ref Num. 1Z2217510197126846		
		Federal Taxpayer ID		
		Sales Agent TLS SERVICES, LLC	Sales ID 5693	

Line No.	Description	Quantity Ordered	To Follow	Quantity Shipped	Unit Price	Extended Price	Total Tax
13	Hood: BDG.Bachelor.Band: Gold.Lining: Navy Blue. Chevron: White.w/ Cord Button	1	0	1	20.00	20.00	.00
14	Hood: BDG.Bachelor.Band: Gold.Lining: Platinum. Chevron: Navy Blue.w/ Cord Button	1	0	1	20.00	20.00	.00
15	Hood: BDG.Master.Band: Light Blue.Lining: Black. Chevron: Old Gold.w/ Cord Button	2	0	2	20.00	40.00	.00
16	Hood: BDG.Master.Band: Light Blue.Lining: Navy Blue.Chevron: Lemon.w/ Cord Button	1	0	1	20.00	20.00	.00
17	Hood: BDG.Master.Band: Light Blue.Lining: Navy Blue.Chevron: White.w/ Cord Button	1	0	1	20.00	20.00	.00
18	Hood: BDG.Master.Band: Light Blue.Lining: Brown. Chevron: Royal Blue.w/ Cord Button	1	0	1	20.00	20.00	.00
19	Hood: BDG.Master.Band: Light Blue.Lining: Hunter Green.Chevron: Old Gold.w/ Cord Button	6	0	6	20.00	120.00	.00
20	Service: Fulfillment.Greg-Order Expedite Service.	1	0	1	25.00	25.00	.00
21	Packaging, Handling & Delivery	1	0	1		98.18	.00

OK
24-14

FALLS CHURCH HIGH SCHOOL
FALLS CHURCH, VA 22042

Acct Nbr w/ Vendor	Vendor Name	Payment Number	Check Date	Check #	Check Amount
	TLS Services LLC	0010669	6/24/2014		\$3,394.78
Vendor Invoice Number	Date	Fund	Fund Description	Fund Amount	
105	6/24/2014		Educational Contingency-General Rev/Exp	\$610.00	
104	6/24/2014		Educational Contingency-General Rev/Exp	\$420.00	
121	6/24/2014		French Honor Soc-General Rev/Exp	\$30.00	
120	6/24/2014		Future Educators of Am Club-General Rev/Exp	\$50.00	
112	6/24/2014		Guidance Department-General Rev/Exp	\$180.00	
110	6/24/2014		Class of 2014-General Rev/Exp	\$2,104.78	

11114-00-00 Class of 2014-General Rev/Exp \$2,104.78

SF4001-1SC

TO REORDER, CALL YOUR LOCAL SAFEGUARD DISTRIBUTOR AT 800-222-0842

HW6FNZ0010000 L96LC014510



THE PURCHASE ORDER NUMBER APPEARING
AT RIGHT MUST APPEAR ON ALL DELIVERIES,
PACKAGES, INVOICES, PACKING SLIPS, AND
RELATED CORRESPONDENCE.

14-1385

Bill To: FINANCE OFFICE

6/13/14

Finance Use Only

Account to be Charged:

☐ APPR ☐ Green Dollars ☒ LSAF

Account Number

Paid by Pcard

VENDOR: Please request valid FCPS identification if this purchase order is presented in person.

Special Instructions

11/10/1915. To the Hon. Sec. of State.

Requested By

Date _____

Approved By

Date _____

Approved By Principal/Program Manager

Date _____

ACCEPTANCE ACKNOWLEDGEMENT

Please read the *Instructions to Receiving Employee on the reverse*

Delivery Is ☐ Partial ☐ Final ☐ Accepted and Conforms to the Purchase Order Except as Noted in Remarks

Signature of Receiving Employee _____

Date Received

I certify that the goods or services have been received or performed, inspected, and accepted as satisfactory, except as noted.

Remarks	
1	1. The first row of the matrix is all zeros.
2	2. The second row of the matrix is all zeros.
3	3. The third row of the matrix is all zeros.
4	4. The fourth row of the matrix is all zeros.
5	5. The fifth row of the matrix is all zeros.
6	6. The sixth row of the matrix is all zeros.
7	7. The seventh row of the matrix is all zeros.
8	8. The eighth row of the matrix is all zeros.
9	9. The ninth row of the matrix is all zeros.
10	10. The tenth row of the matrix is all zeros.
11	11. The eleventh row of the matrix is all zeros.
12	12. The twelfth row of the matrix is all zeros.
13	13. The thirteenth row of the matrix is all zeros.
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39	39. The thirty-ninth row of the matrix is all zeros.
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47	47. The forty-seventh row of the matrix is all zeros.
48	48. The forty-eighth row of the matrix is all zeros.
49	49. The forty-ninth row of the matrix is all zeros.
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57	57. The fifty-seventh row of the matrix is all zeros.
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59	59. The fifty-ninth row of the matrix is all zeros.
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63	63. The sixty-third row of the matrix is all zeros.
64	64. The sixty-fourth row of the matrix is all zeros.
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67	67. The sixty-seventh row of the matrix is all zeros.
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69	69. The sixty-ninth row of the matrix is all zeros.
70	70. The seventieth row of the matrix is all zeros.
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74	74. The seventy-fourth row of the matrix is all zeros.
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76	76. The seventy-sixth row of the matrix is all zeros.
77	77. The seventy-seventh row of the matrix is all zeros.
78	78. The seventy-eighth row of the matrix is all zeros.
79	79. The seventy-ninth row of the matrix is all zeros.
80	80. The eightieth row of the matrix is all zeros.
81	81. The eighty-first row of the matrix is all zeros.
82	82. The eighty-second row of the matrix is all zeros.
83	83. The eighty-third row of the matrix is all zeros.
84	84. The eighty-fourth row of the matrix is all zeros.
85	85. The eighty-fifth row of the matrix is all zeros.
86	86. The eighty-sixth row of the matrix is all zeros.
87	87. The eighty-seventh row of the matrix is all zeros.
88	88. The eighty-eighth row of the matrix is all zeros.
89	89. The eighty-ninth row of the matrix is all zeros.
90	90. The ninetieth row of the matrix is all zeros.
91	91. The ninety-first row of the matrix is all zeros.
92	92. The ninety-second row of the matrix is all zeros.
93	93. The ninety-third row of the matrix is all zeros.
94	94. The ninety-fourth row of the matrix is all zeros.
95	95. The ninety-fifth row of the matrix is all zeros.
96	96. The ninety-sixth row of the matrix is all zeros.
97	97. The ninety-seventh row of the matrix is all zeros.
98	98. The ninety-eighth row of the matrix is all zeros.
99	99. The ninety-ninth row of the matrix is all zeros.
100	100. The hundredth row of the matrix is all zeros.

TLS Services LLC

PO Box 710202
Herndon, VA 20171

Invoice

Date	Invoice #
6/16/2014	105

Bill To
Falls Church High School 7521 Jaguar Trail Falls Church, VA 22042-7597

Ship To
Falls Church High School 7521 Jaguar Trail Falls Church, VA 22042-7597

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	TOS	6/16/2014			
Quantity	Item Code	Description			Price Each	Amount
12	Gowns	master Gowns			30.00	360.00
10	Gowns	George Mason Hoods			25.00	250.00
		Out-of-state sale, exempt from sales tax			0.00%	0.00
<div>OK to Pay 6-24-14 Bao</div>						
Total					\$610.00	

TLS Services LLC

PO Box 710202
Herndon, VA 20171

Invoice

Date	Invoice #
6/16/2014	104

Bill To
Falls Church High School 7521 Jaguar Trail Falls Church, VA 22042-7597

Ship To
Falls Church High School 7521 Jaguar Trail Falls Church, VA 22042-7597

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due on receipt	TOS	6/16/2014			
Quantity	Item Code	Description			Price Each	Amount
3	Gowns	Master Gowns			30.00	90.00
2	Gowns	Doctor Gowns			40.00	80.00
10	Gowns	Master Hoods			25.00	250.00
		Out-of-state sale, exempt from sales tax			0.00%	0.00
<div>OK to Pay 6-24-14 B. Davis</div>						
Total					\$420.00	