



STERLING #218

21398 PRICE CASCADES PLZ STERLING, VA 20164 MEMBER

4 	7.89 3032 FRUIT 2 G0 698223 NUTRIGRAIN 698223 NUTRIGRAIN 46586 MAND BOWLS 46586 MAND BOWLS 127489 PLST SPOONS 127489 PLST SPOONS 1950 HONEYOATBARS 1950 HOT CUP 783837 100Z HOT CUP 29838 APPLESAUCE 29838 APPLESAUCE 29838 APPLESAUCE 29838 APPLESAUCE 19838 APPLESAUCE 19838 APPLESAUCE	31.56 11.89 11.89 9.89 9.89 9.669 9.559 11.59 9.99 11.59 9.99 9.99 10.99
	SUBTOTAL A 5.0% TAX C 2.50% TAX	255.45 4.28 4.25
VF	TOTAL Costco Wholesale	263.98
117	06/12 10:54	SWIPED
Tra	1 CHAN	AA 📞
	APPROVED - PURCHASI AMOUNT: \$263.98	Ε .

CHANGE

.00

TOTAL NUMBER OF ITEMS SOLD = 25 CASHIER: ANA H. REG# 11

> THANK YOU! PLEASE COME AGAIN!



Fairfax County Public Schools PURCHASE REQUISITION, ORDER, AND RECEIVING REPORT

Name of		

Herndon High School 700 Bennett Street Herndon, Virginia 20170

TEL:	703-810-2200	YAX: /	กว–๑าก	-2202	
Purcha	se From	1 V 12 1			- 1 <u>- 1</u>
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NUMBER AND PREFIX LETTERS APPEARING AT RIGHT MUST APPEAR ON ALL DELIVERIES, PACKAGES: INVOICES, PACKING SLIPS AND RELATED CORRESPONDENCE

Date		2.11	
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	1		

Account To Be Charged

Please Furnish, Deliver, and Bill to the Following:

Herndon High School 700 Bennett Street Herndon, Virginia 20170

ATIN:

UANTITY	ARTICLE AND DESCRIPTION	3 UNIT	UNIT PRICE	s AMOUNT	⁶ QUANTITY RECEIVED	
	Healthy Smacks For Staff					
	Privit cups.		ď.			
	apple sauce					
	ano no la brois, cto				1.)	
	Spans Cups no pkins					
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	Not to Exceed		#	3-00,80	1	
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1			<u> 1. /4.</u>			
REMARKS	TAX EXEMPT # 003018644 S	laff a	pprof.	\$300		
APPROVED BY PRI	NCIBAL AL DATE REQUESTED BY (VIOLE)	[nan]	APPROVED BY	TEACHER SPONSOR		
eull)	55 / N/6/12	DELIVER)	/10. B	IRTIAL	FINAL	
	CEPTANCE ACKNOWLEDGEMENT*	Please read the <i>In</i>				
ATE OF PAYMENT		before the shipmer	t arrives.			
	COLUMN 6 HAS BEEN:	RECEIVING EMPLOYEE	S SIGNATURE			

DATE RECEIVED

TO THE PURCHASE ORDER

EXCEPT AS NOTED

□ INSPECTED





FOOD & BEVERAGE BANQUET FOLIO

TODAY'S DATE: 6/24/2013

EVENT DATE: 621/13

EVENT NAME: Herndon High School

EVENT PLANNER: Brenda Brinckmeyer

Meeting Charges

.c.iiig (OOD		- UN	IT.		OTHER		
te (Guests,	/Items	PRI	CE .	TOTAL	Frankszenwer Gericker		
21-Jun	12	Hotel Bistro Breakfast	\$	15.95		ROOM RENTAL		\$200.
21-Jun	17	AM Morning Break	\$	2.00	\$34.00	-1		
21-Jun	12	Deli Lunch	\$	19.95	\$239.40	AUDIO VISUAL		
					\$0.00	_1		
					\$0.00	SERVICE CHARGE	22%	\$44.
					\$0.00	7		
		1			\$0.00		•	
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	TOTAL F	OOD			\$464.80			

lt 21-Jun	1	Urn Regular Coffee	\$55.00	\$55.00		
21-Jun	1	1/2 Urn Decaf	\$35.00	\$35.00		
21-Jun	30	Beverage (Sodas &Water)	\$2.00	\$60.00		
				\$0.00		
				\$0.00	FOOD	\$464
				\$0.00	BEVERAGE	\$150
 			 	\$0.00	ROOM RENTAL	\$200
			1	\$0.00	AUDIO VISUAL	, \$0
	07115	THE DACE	<u> </u>	\$150.00	22% SERVICE CHARGE	\$179
ı	OIALB	SEVERAGE	i.	V 200.00	5% SALES TAX	\$49

Amount Billed

\$1,043.76

Fairfax County Public Schools PURCHASE REQUISITION, ORDER, AND RECEIVING REPORT

PACKAGES, INVOICES, PACKING SLIPS AND RELATED CORRESPONDENCE Name of School and Address Herndon High School Account To Be Charged Date 700 Bennett Street Herndon, Virginia 20170 TEL: 703-810-2200 FAX: 703-810-2262 Please Furnish, Deliver, and Bill to the Following: Purchase From Herndon High School Gyard / Surva 700 Bennett Street Herndon, Virginia 20170 ATTN: QUANTITY RECEIVED **AMOUNT** UNIT UNIT PRICE ARTICLE AND DESCRIPTION QUANTITY REMARKS TAX EXEMPT # 003018644 APPROVED BY TEACHER SPONSOR REQUESTED BY FINAL **DELIVERY IS:** PARTIAL ACCEPTANCE ACKNOWLEDGEMENT* Please read the Instructions to Receiving Employee on the back DATE OF PAYMENT before the shipment arrives

NUMBER AND PREFIX LETTERS APPEARING

AT RIGHT MUST APPEAR ON ALL DELIVERIES,

NUMBER

Distribution: White—Vendor Canary—Finance Office
Pink—Requisitioner (Acceptance Acknowledgement,* see above) Goldenrod—Requisitioner

DATE RECEIVED

RECEIVING EMPLOYEE'S SIGNATURE

QUANTITY IN COLUMN 6 HAS BEEN:

RECEIVED

☐ INSPECTED

☐ ACCEPTED AND CONFORMS

EXCEPT AS NOTED

TO THE PURCHASE ORDER



Banquet Event Order (BEO)

Group

Herndon High School

On-Site Contact

Brenda Brinkmeyer

Event Date

Friday, June 21, 2013

703-810-2212 Phone and Email

Brenda.Brinckmeyer@fcps.edu

Event Planner

Brenda Brinkmeyer

Payment Method

Credit Card Authorization Required with Signed BEO, to Guarantee Event

Lee cohen@byatt.com

703-435-9002 x715

Hotel Sales Conti	act - Lee Conen Lee Conenwhy	att.Com 703 433 7002 A			
建工业发展	Start/End Time	Event Room	Set Up	Estimated Attendance	Attendance
Pare				17	
6.21.13	6:30am-9:30am	Bistro	Existing Breakfast	14	
6.21.13	7:30am-12:00pm	Thomas	Meeting	12	
6.21.13	7:30am-12:00pm	Thomas	Beverages	12	
	10:00am-12:00pm	Thomas	AM Break	12	
6.21.13			Workign Lunch	12	
6.21.13	12:00pm-1:00pm	Prefunction	WOLKISH EUREN		

Guaranteed Attendance is due to Hotel no later than 5 weekdays prior to First Meeting Day SETUP

A La Carte Agenda

Hotel Bistro Breakfast

Existing Hotel Bistro Breakfast to include:

Scrambled Eggs

Sausage or Bacon

Breakfast Potatoes

Pancakes, Waffles or French Toast

Continental Items

Assorted Cereals

Fresh Fruit

Yogurt & Granola

Milk and orange juice

15.95 per person

Morning Break 10am-12pm

Whole Fresh Fruits, Granola Bars, Pop Tarts and

Packaged Treats

2.00-each, charged on Consumption

Cold Lunch Buffet 12:00pm-1:00pm

Assorted Sandwiches and Wraps, Salad, Side Salad or Soup,

Potato Chips, Dessert

19.95 per person

Lunch is available for One Hour at Price Stated.

Consumption Beverage 8am-12pm

Assorted Non-Alcoholic Beverages and Bottled Water

2.00 each, charged on consumption

Starbucks® Coffee and Decaffeinated Coffee 55.00 per Urn, charged on Consumption

Thomas Room - 200.00 U-Shape Seating for 12

Pens and Pads set on Tables

Reverages

Beverages will be set on the Credenza and refreshed as needed. Coffee will be replenished at Hotel's discretion, based on usage and temperature of beverage.

Morning Break

Break will be set on the Credenza.

Lunch Buffet

Lunch will be set in the Bistro.

Hotel reserves the right to provide a Multi-Group Buffet when more than one Group is booked in Hotel on your Event Day.

Outside food and beverage is not permitted in Hotel Meeting Space. If brought in, a minimum fee of 100.00 will be added to final bill. Minimum of 15 Guests Guaranteed for Hot Buffet. Minimum of 10 Guests Guaranteed for Sandwich Buffet. Hotel Reserves the Right to Alter Menu Option based on Guaranteed Attendance or apply an Additional Service Fee.

All Consumptions Breaks and Beverages Require a 2-hour Minimum

AUDIOVISUAL

No alcoholic beverages requested.

Wireless Internet access -complimentary Drop-Down Audio-Visual Screen -complimentary Audio-Visual cart -complimentary Client to Provide Own LCD Projector

Authorized Group

Date:

45520 Dulles Plaza · Sterling, Virginia 20166 · 703-435-9002 · (Fax) 703-435-9007 · www.hotel-sierra.com

SA

Hollywood Casino at CTR

Final Cut

Charles Town, West Virginia

CHECK: 2798 37/1 TABLE: SERVER: 4117 Alex L

DATE: 08AUG'13 7:50PM

CARD TYPE:

ACCT #: EXP DATE: AUTH CODE:

SUBTOTAL:

455,75

90,00 Gratuity:_

I agree to pay the above stated amount in accordance to the

card holders agreement.

Name of School	Fairfax County Public Schools PURCHASE REQUISITION, ORDER, AND RECEIVING REPORT Name of School and Address Herndon High School			NUMBER AND PREFIX LETTERS APPEARING NUMBER AT RIGHT MUST APPEAR ON ALL DELIVERIES, PACKAGES, INVOICES, PACKING SLIPS AND RELATED CORRESPONDENCE Date Account To Be Charged					
700 B	ennett Street on, Virginia 20170 810-2200 FAX: 703-810-22	262	ease Fu	nish, Delive	r, and Bill to	Š	- () 		SA.
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APPROVED BY PI	RINCIPAL DATE REQUES	TED BY	Elle	<i>y</i>	APPROVE	D 8Y 1	EACHER SPOR	ISOR	
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DATE OF PAYMEN	the province of the control of the court of		Please ri	ead the <i>Insti</i>	uctions to F	leceiv	ing Employe	e on	the back
			- 	EMPLOYEE'S					
	COLUMN 6 HAS BEEN:		LOCISINO		1				
QUANTITY IN PRECE	EIVED ACCEPTED AND CONFORM	MS	DATE REC	EIVED	1. 2				

AT CHARLES TOWN RACES

Guest Service Manager

Brandy Sullivan Phone: 304.885.5814 Email: brandy.sullivan@pngaming.com

P.O. Box 551 * Charles Town, WV 25414 hollywoodcasinocharlestown.com

Arrival Date: Departure Date: 08/08/2013 08/09/2013

Group Code:

HERN808

C1 Clerk

JOANNMR

CO Clerk

SULLIVANB

Room #:		Resv 4143460271	39 Pa g	je	1 of 1
Date	Reference	Description	Charges	Credits	Balance
08/08/2013	414939000090	ROOM CHARGE IN 325	89.00		
		TAX2	10.68		99.68
XFR FRM	414346027139	HERN808 *GROUP MASTER*			
08/08/2013	414939000092	ROOM CHARGE IN 327	89.00	<u>-</u> .	400.00
		TAX2	10.68		199.36
XFR FRIM	414346027139	HERN808 *GROUP MASTER*	/	222.72)
08/09/2013	414946317801	GUEST REGISTRATION MC		697.76	498.40-
		***********4940			000 70
08/09/2013	414946317663	GROUP SETTLEMENT	99.68		398.72-
XFR FRM	414856219070	BARR KELLY IN 329			
		FRM 8/08/13 TO 8/09/13			200.04
08/09/2013	414946317740	GROUP SETTLEMENT	99:68		299.04-
XFR FRM	414856219042	HUDSON AMANDA IN 109			
		FRM 8/08/13 TO 8/09/13		1	199.36-
08/09/2013	414946317688	GROUP SETTLEMENT	99.68		199.30
XFR FRM	414856219036	SNEED MARIA IN 307			
		FRM 8/08/13 TO 8/09/13			99.68-
08/09/2013	414946317709	GROUP SETTLEMENT	99.68		33.50
XFR FRM	414856219047	WATERMAN LAURA IN 441			
		FRM 8/08/13 TO 8/09/13			
08/09/2013	414946317468	GROUP SETTLEMENT	99. 6 8		
XFR FRM	414856219061	WILLIAMS CAREY IN 417			
		FRM 8/08/13 TO 8/09/13			
	/		1		
1924.4.4				Total Due	.00

Name of Scho Hernd 700 B Hernd	Fairfax County Public Schools RCHASE REQUISITION, ORDER, AND RECEIVING REPORT Fool and Address Foon High School Fennett Street Foon, Virginia 20170 Fairfax County Public Schools Fairfax County Public Schools Fairfax County Public Schools Fairfax County Public Schools Food and Address Food	AT RIGH PACKAG RELATE Date	HT MUST APPE SES, INVOICES ED CORRESPO	A	CCOUNT TO BE CH	NUMBER 0137 1420 arged A 543		
	In at Charlestown	Herndon High School 700 Bennett Street Herndon, Virginia 20170 ATTN:						
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	Manido Duner Depuga	<u>міла</u>	.coM					
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REMARK	Caminetration Retreat	<u>Γ</u>						
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5	IN COLUMN 6 HAS BEEN:	RECEI	VING EMPLOYEE'S	SIGNATURE				
☐ REC	PECTED C ACCEPTED AND CONFORMS TO THE PURCHASE ORDER EXCEPT AS NOTED	DATE	RECEIVED					

Brinckmeyer, Brenda

From:	
-------	--

David Brower < David.Brower@pngaming.com>

Sent:

Tuesday, August 06, 2013 4:54 PM

To:

Brinckmeyer, Brenda

Cc:

Annette Gavin

Subject:

RE: Herndon High School

Hello Brenda:

I just received. I will cancel her reservation

Thank You, David

From: Brinckmeyer, Brenda [mailto:BKBrinckmeye@fcps.edu]

Sent: Monday, August 05, 2013 2:51 PM

To: David Brower Cc: Annette Gavin

Subject: RE: Herndon High School

Confirming 7 rooms for August 8th. Krisna Taylor will not be spending the night. Please confirm that you received this email.

From: Brinckmeyer, Brenda

Sent: Wednesday, July 31, 2013 3:27 PM To: 'David.Brower@pngaming.com' Subject: Herndon High School

Confirming 8 rooms:

William Bates

Maria Sneed

Amanda Hudson

Laura Waterman

Jonathan Frohm - same room

Greg Miller - same room

Carey Williams